

# Milton Township

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Agenda for Milton Township Planning Commission Meeting  
Milton Township Hall - 32097 Bertrand St., Niles, MI  
PLANNING COMMISSION MEETING  
November 04, 2013 7:00 P.M.

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## Planning Commission Members

Kara Boyles, Jeremy Clanton, Richard Hebard, Ron Jureziz, Geoff Klopenstine, Karen Shirk, Kelly Sweeney

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### Call to Order/Pledge of Allegiance:

- Meeting was called to order at 6:31 PM
- Pledge of Allegiance was recited.
- All were present

### Anyone Wishing to Speak to the Planning Commission: (3 min/person)

- None

### Approval of Agenda:

- Moved New Business ahead of Old Business
- Moved Cass County Planning Commission Report ahead of # 2
- Current Agenda was approved with the above changes

### Approval of Previous Minutes:

Motion: Jeremy made a motion to approve the minutes from the 10-07-13 Meeting as presented with one correction  
Seconded: Geoff  
Discussion: No Corrections  
Vote: All in Favor

### Community Reports:

- 1) Zoning Administrator-Kelly Sweeney gave the ZA report in Paul's absence
  - a) Request for Rezoning of parcel # 14-070-015-028-00 located at 70773 Fir Road by property owner M. McHenry. Applicant seeks to rezone parcel from Agricultural Production to become Rural Residential
  - b) Response from the Cass County Planning Commission Report on the Rezoning Request
- 2) Township Board Representative-Kelly Sweeney gave his report that included the following:
  - a) Hess IFT
  - b) Subdivision Development Civil Ordinance
  - c) Revised Budget

d) Appointment of PC Member and ZBA Alternate

3) Zoning Board of Appeals Representative  
No updates

### **New Business:**

1. Application for Rezoning of parcel # 14-070-015-028-00 located at 70773 Fir Road by property owner M. McHenry. Applicant seeks to rezone parcel from Agricultural Production to become Rural Residential (See attachment)

Motion: Motion made by Ron to take the Application for Rezoning of parcel # 14-070-015-028-00 located at 70773 Fir Road by property owner M. McHenry to a public hearing at the next Planning Commission Meeting, December 2<sup>nd</sup>, 2013. This Public hearing will gather Public input on Rezoning the above parcel from Agricultural Production to Rural Residential.

Seconded: Kelly

Discussion: Background study was done by the Planning Commission that looked specifically at the following items:

1. If the proposed rezoning is compatible with the goals and objectives of the Township Land Use Plan-**YES**
2. Impact of the proposed use to surrounding properties and developments-**MINIMAL**
3. The effect on public facilities and services-**NONE**
4. The relationship of the proposed project to the intent of Township Zoning Ordinance-**IN COMPLIANCE**

The applicant was present during the Planning Commission review to respond to any questions. Kelly requested that the applicant work closely with the Zoning Administrator to ensure all conditions are met prior to the public hearing.

#### **Motion passed after a roll call vote**

Those voting "yes" were: Kelly, Kara, Jeff, Jeremy, Karen, Ron, Richard

Those voting "no" were:

Those abstaining were:

Those absent were:

### **Old Business:**

1. Zoning Ordinance Update - Subcommittee report on progress
  - o Ron has been reappointed to the subcommittee
  - o Kelly, Ron and Richard to continue finalizing the Zoning Ordinance
2. Cass County Planning Commission (CCPC) Report on Rezoning
  - a) Rezoning was approved by the Cass County Planning Commission
  - b) Kelly will draft a communication to CCPC to develop a county wide plan for sewer and septic to be included in the Cass County Master Plan.
3. Review of "updated" Zoning Ordinance-Chapters 1 through 6

- a) The PC discussed the definitions
- 4. Master Plan - PC- Goal assignments –Discussion on approach and schedule.
  - a) Richard discussed the tracker and new assignments
  - b) Richard is to send out a new tracker spreadsheet

**Board Member Comments:**

Richard would like to insert a code of Conduct into the bylaws. Handed out a copy from Kurt Schindler and Kelly will send out a copy of the old one that was discussed a year ago.

Geoff brought up the Park Plan meeting scheduled for November 9, 2013, from 9 AM til Noon.

Ron brought up some concerns about Special Land Uses.

Kelly asked that each person, upon receipt of their certificate of completion for the Citizen Planner training, forward that along to him and the Clerk.

**Announcements:**

**Adjournment:**

Motion: Kelly made a motion to adjourn the meeting  
Seconded: Kara  
Vote: All in Favor: 7 Nays: None  
Motion passed

Meeting was adjourned at 9:12 PM

Minutes respectfully submitted by Kelly Sweeney