



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Agenda for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday April 17, 2018 7:00 P.M.

Call to Order/Pledge of Allegiance:

Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
3. Visiting officials

Anyone Wishing to Speak to the Board: (3 min/person)

Board Member Comments:

Approval of Agenda:

Approval of Previous Minutes:

Business (w/attendees):

Old Business:

1. Multi-use Path Updates
2. Noise/Nuisance Ordinances Reviews
3. 2018-2019 Roads

New Business:

1. Mowing Contract
2. Parking Lot Painting
3. Late Property Transfer Affidavit (PTA) Fees

Financial Report:

1. Review of Township Budget
2. Financial Reports
3. Approval of Checks

Adjournment:



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Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday March 20, 2018 7:00P.M.

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Supervisor Robert Benjamin, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Eric Renken

Absent: Trustee Kelly Sweeny, excused

Community Reports:

No P.C. report provided

Board of Review

Benjamin reported that the BOR concluded its March meetings and heard a total of twenty cases. Only seven of the appeals were for valuation reasons.

Election Commission:

Sante reports that preparations are being made for the May 8th election and absentee ballots are now available.

Board Member Comments: None Made

Public Comment: None Made

Visiting Officials: Bob Ziliak reports that the county household hazardous waste collection day will be May 19th from 9:00am to 12:00pm.

Approval of Agenda:

RFP for Lawn Services

PAR Plan Representative

End of Budget Special Meeting

Approval of Previous meeting minutes:

Motion: Renken made a motion to approve the 2/17/18 minutes as presented

Second: Flowers

Discussion: None

Motion Carried Unanimously

Motion: Sante made a motion to approve the 2/20/18 minutes as presented
Second: Flowers
Discussion: None
Motion Carried Unanimously

OLD BUSINESS

Rental Update

There was a discussion on what the procedure should be if the county wants to use one of the township rooms. Also discussed, was should the state be able to use the rooms at no expense.

Multi-Use Path

Benjamin reports that the CCRC is presently re-designing the Redfield Road/Gumwood Road intersection. It is hoped that they will provide a presentation by the next BOT meeting.

Noise/Nuisance Ordinance Reviews

Renken working on proposed changes.

NEW BUSINESS

Letters of Appreciation:

Benjamin provided discussion on two proposed letters of appreciation for Tony Meyaard and Tami Stewart.

Motion: Benjamin made a motion to approve resolution of appreciation 2018-08R for Tami Stewart
Second: Flowers
Discussion: None
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y
Motion Carried Unanimously

Motion: Benjamin made a motion to approve resolution of appreciation 2018-09R for Tony Meyaard
Second: Flowers
Discussion: None
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y
Motion Carried Unanimously

City of Niles Water Agreement

The City of Niles ran water lines into a small portion of the township without contacting the township. For this reason a water utility franchise and consent agreement is needed.

Motion: Benjamin made a motion to approve the Milton Township Water Utility Franchise and Consent Agreement with the City of Niles.
Second: Renken
Discussion: None
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y
Motion Carried Unanimously

2018-2019 Budget

No comment from members of the public was provided at the budget hearing meeting for the 2018-2019 budget. Before approving the budget the BOT discussed possible changes.

Motion: Benjamin made a motion to approve resolution 2018-10R for the 2018-2019 budget as amended.

Second: Renken

Public Comment: None

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

2018-2019 Salaries

After some discussion on the salaries resolution, the following motion was made:

Motion: Benjamin made a motion to approve resolution 2018-11R for 2018 wages.

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

At this point Benjamin asked the Board if it would be acceptable to add to the agenda "Salary Compensation Committee". There were no objections.

2018-2019 Township Fees

Motion: Benjamin made a motion to approve resolution 2018-12R Township Fee Schedule

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

Joy's John Contacts 2018-2019

Motion: Benjamin made a motion to approve the Joy's John contract as presented on the board packet.

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

2018-2018 Roads

Motion: Benjamin made a motion to approve the CCRC contract 18-07-02 in the amount of \$2,755.70

Second: Flowers

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

The Leet Road contract will be referred back to Kelley Sweeney, as the amount is different than what was expected.

Domestic & Sexual Abuse Service

The proposal was revised by the board and no action was taken

RFP for Lawn Care:

An RFP for lawn care was provided and discussed

Motion: Renken made a motion to approve the 2018-2019 Lawn Care RFP.

Second: Benjamin

Discussion: None

Motion Carried Unanimously

PAR Plan Appointment

Motion: Renken made a motion for resolution 2018-13R appointing himself as a PAR Plan Representative

Second: Sante

Discussion: None

Motion Carried Unanimously

End of Budget Year Meeting

Motion: A motion setting the BOT end of budget year meeting for March 30, 2018 was made.

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

Salary Compensation Committee

Motion: Benjamin made a motion appointing Ted Mullet to the Salary Compensation Committee

Second: Flowers

Discussion: This is a five year term beginning January 1, 2018

Motion Carried Unanimously

Review of Township Budget

Motion: Benjamin made a motion to approve budget resolution 2018-14R as follows:

101-101-136.5	Building Note	\$4,887
101-247-731	BOR Publications	\$101
101-253-956	Recon Disc	\$223
101-255-931.5	Snow Services	\$2,120
101-265-921	OTH Electric	\$238
101-265-923.2	OTH Heat	\$173
101-265-710	Event Manager Pay	\$70
101-448-820	Street Lights	\$730
101-410-812	PC Consultants	\$280
101-410-861.2	ZA Mileage	\$50
101-751-931.1	Porta Potty	\$27
101-101-710.1	Secretary	\$60
101-371-724.4	Plumbing	\$100
Total		\$9,059

101-101-815	Computer Software	(\$1,500)
101-257-818	Assessor Legal Exp.	(\$5,000)
101-265-933.2	TH Maintenance	(\$2,559)
Total		(\$9,059)

Second: Sante
Discussion: None
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y
Motion Carried Unanimously

Financial Reports:
Flowers reports the township funds total \$559,270.18

Approval of Checks
Motion: Sante made a motion to approve the checks as amended
Second: Renken
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y,
Motion Carried

Adjournment
Motion: Renken made a motion to adjourn at 8:40pm.
Second: Flowers
Discussion: None
Motion carried unanimously



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Minutes for Milton Township Board of Trustees Special Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Friday March 27, 2018 6:00P.M.

Meeting called to order at 6:00pm and the pledge was recited.

Members Present: Supervisor Robert Benjamin, Clerk Steve Sante, Trustee Eric Renken
Members Absent: Kelly Sweeney

Year End Budget Resolutions:

Motion: Benjamin made a motion to approve budget resolution 2018-15R as follows:

Smith Chapel Heat	\$50.00
Event Manager Pay	\$146.00
Road Signs	\$200.00
B.O.R. Publications	\$1.00

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried

Secretary Pay

Motion: Benjamin made a motion to set the secretary pay at \$14.00

Second: Renken

Discussion: None

Motion Carried Unanimously

PTO Policy

Benjamin provided a revised PTO policy and the board discussed it at length.

Motion: Benjamin made a motion to approve the PTO policy as amended

Second: Renken

Discussion: None

Motion Carried Unanimously

Payroll Service

Sante presented research to the board on using a payroll service to complete the township payroll. The board had a lengthy discussion and generally was in favor of moving to a payroll service. The issue will be discussed further at the next B.O.T. meeting. No actions were taken

Board Member Comments: None

Adjournment

Motion: Benjamin made a motion to adjourn at 7:30pm.

Second: Flowers

Discussion: None

Motion carried unanimously

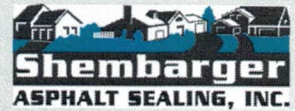
UNOFFICIAL

Shembarger Asphalt Sealing

269-471-4944

shembarger.asphalt@hotmail.com

www.shembarger.com



ADDRESS

Cori

Milton Township

32097 Bertrand Street

Niles, Michigan 49120 usa

SHIP TO

Cori

Milton Township

32097 Bertrand Street

Niles, Michigan 49120 usa

ESTIMATE 1093

DATE 04/10/2018

EXPIRATION DATE 05/10/2018

ACTIVITY	DESCRIPTION	QTY	AMOUNT
Stripe Yellow	* Painting of 4" parking stripes, arrows, and no parkings in YELLOW * Marking of handicap spaces BLUE * Performed with SetFast acrylic paint that meets federal spec TTP-1952	1	275.00
Sales item	Layout and hash stalls in front of building Hash bus stop and paint 3 new stalls	1	0.00

DIAMOND SHIELD OPTION IS ADDITIONAL TO YOUR TOTAL IF DESIRED

TOTAL

\$275.00

Accepted By

Accepted Date

PROPERTY TRANSFER AFFIDAVIT PENALTIES

The State requires that any Property Transfer (new deed) be accompanied with a Property Transfer Affidavit (PTA) submitted within 45 days following the date of sale. If not, there are penalties involved--

For Agricultural and Residential property -- the penalty is \$5.00/day up to a maximum of \$200.00 commencing after the 45 days required to file the PTA.

For Industrial and Commercial property – the penalty is \$20.00/day up to a maximum of \$1000.00 for transfers with a sale price of up to \$100 Million – for transfers with a sale price of over \$100 Million, the penalty is \$20,000.00 after the 45 days have elapsed to file the PTA (no per day penalty).

The State Tax Commission also states that the governing body of a local unit may pass a resolution electing to waive the penalty.

**TOWNSHIP OF MILTON
CASS COUNTY, MICHIGAN**

**RESOLUTION REGARDING WAIVING PENALTY FEES AND INTEREST
FOR FAILURE TO FILE A PROPERTY TRANSFER AFFIDAVIT**

**RESOLUTION NO. _____
DATED _____**

WHEREAS, Section 211.27a of the General Property Tax Act requires the buyer, grantee or other transferee of property to file a property transfer affidavit as prescribed by the State Tax Commission, with the appropriate Assessing Officer in the local unit of government in which the property is located; and

WHEREAS, Section 211.27b of the General Property Tax Act imposes penalties for the failure to file a Property Transfer Affidavit after 45 days have elapsed; and

WHEREAS, Section 211.27b of the General Property Tax Act provides that the local governing body may waive, by Resolution, the penalties levied for the failure to file a Property Transfer Affidavit; and

WHEREAS, the Township of Milton hereby waives the penalties for the failure to file a Property Transfer Affidavit within 45 days of transfer.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Township Board of the Township of Milton hereby waive penalties under Section 211.27b of the General Property Tax Act.

IT IS FURTHER RESOLVED that the Township Clerk of the Township of Milton is hereby directed to send a certified copy of this Resolution to the Township Assessor and to the Director of Cass County Equalization Department.

IT IS FURTHER RESOLVED that all resolutions or pans of resolutions in conflict herewith are hereby repealed.

Motion was made by _____ and seconded by _____ to adopt the resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent:

The Supervisor declared the motion carried and the resolution duly adopted.

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of the Resolution adopted at a Regular Meeting of the Township of Milton Board held at the Township Office on_____, _____, 20__ and said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted upon said Resolution as set forth in the minutes of said meeting which were kept and have been or will be made available as required by said Open Meetings Act. Steve Sante, Clerk, Township of Milton.

Township Clerk Signature _____

Milton Township
Profit & Loss Budget vs. Actual
 April 2018 through March 2019

	Apr '18 - ...	Budget	\$ Over Budget
Income			
A BEGINNING FUND BALANCE (For Budgeting only)	0.00	553,198.69	-553,198.69
A TAXES			
403 REAL TAXES - CURRENT	0.00	133,912.25	-133,912.25
447 SUMMER TAX (REIMBURSEMENT - SUMMER TAX)	4,107.50	4,800.00	-692.50
Total A TAXES	4,107.50	138,712.25	-134,604.75
B LICENSES & PERMITS			
472 COMCAST FRANCHISE (COMCAST FRANCHISE REIMBURSEMENT)	0.00	26,000.00	-26,000.00
477 - BUILDING PERMITS	2,135.00	14,000.00	-11,865.00
477.1 - ELECTRICAL PERMITS	176.00	7,000.00	-6,824.00
477.2 - MECHANICAL PERMITS	91.00	5,000.00	-4,909.00
477.3 - PLUMBING PERMITS	22.20	3,200.00	-3,177.80
Total B LICENSES & PERMITS	2,424.20	55,200.00	-52,775.80
C STATE GRANTS			
574 STATE SHARED REVENUE (STATE SHARED REVENUE)	0.00	307,643.00	-307,643.00
575 METRO FUNDS	0.00	3,000.00	-3,000.00
Total C STATE GRANTS	0.00	310,643.00	-310,643.00
D CHARGES FOR SERVICES			
626 CONDITIONAL USE APPLICATION	0.00	300.00	-300.00
627 FOIA FEES	0.00	20.00	-20.00
628 SITE PLAN REVIEW	675.00	500.00	175.00
629 ZBA HEARINGS ((ZBA - APPEAL HEARINGS))	0.00	500.00	-500.00
631 PTAF	1,026.28	55,000.00	-53,973.72
Total D CHARGES FOR SERVICES	1,701.28	56,320.00	-54,618.72
E INTEREST AND RENTS			
665 INTEREST INCOME (Interest Income)	0.00	600.00	-600.00
667 RENTAL - SMITH CHAPEL (RENTAL - SMITH CHAPEL)	0.00	1,000.00	-1,000.00
669 Township Room Rentals	918.00	5,000.00	-4,082.00
670 Table & Chair Rental	0.00	20.00	-20.00
Total E INTEREST AND RENTS	918.00	6,620.00	-5,702.00
F OTHER REVENUES			
675 DONATIONS & GRANTS (DONATIONS & GRANTS)	0.00	15,000.00	-15,000.00
676 OTHER REVENUES (OTHER REVENUES)	1,900.00		
676.2 SMCAS ANNUAL CONTRACT (SMCAS ANNUAL CONTRACT)	0.00	1,250.00	-1,250.00
678 REIMBURSEMENT - ELECTIONS (REIMBURSEMENT - ELECTIONS)	0.00	5,000.00	-5,000.00
Total F OTHER REVENUES	1,900.00	21,250.00	-19,350.00
Total Income	11,050.98	1,141,943.94	-1,130,892.96
Gross Profit	11,050.98	1,141,943.94	-1,130,892.96
Expense			
A TOWNSHIP BOARD			
101-101-136.5 BUILDING NOTE PMT	0.00	128,344.28	-128,344.28
101-101-702 Trustee Salary	229.16	5,500.00	-5,270.84
101-101-710 SALARY-AA	1,366.90	34,632.00	-33,265.10
101-101-710.1 SECRETARY WAGES	170.50	6,240.00	-6,069.50
101-101-710.2 ACCRUED WAGES	0.00	741.00	-741.00
101-101-725.1 Amb. Board Meet	0.00	360.00	-360.00
101-101-725.2 NATS Meetings	0.00	360.00	-360.00
101-101-725.3 FOIA Expense	0.00	20.00	-20.00
101-101-725.4 FIRE BOARD MEETIN	0.00	720.00	-720.00
101-101-726 Office Expense	560.11	3,000.00	-2,439.89
101-101-728 Postage Expense (Postage Expense)	0.00	3,000.00	-3,000.00
101-101-731 Publications Exp.	182.40	2,000.00	-1,817.60
101-101-813 MTA Dues	0.00	3,100.00	-3,100.00
101-101-813.1 NATS Membership	0.00	1,850.00	-1,850.00
101-101-815 Computer & Software	240.00	4,200.00	-3,960.00
101-101-850 Telephone	491.86	6,000.00	-5,508.14
101-101-850.1 Internet	0.00	3,620.00	-3,620.00
101-101-861.2 Commitee Mileage	0.00	100.00	-100.00
101-101-861.3 Admin/Sec.Mileage	0.00	100.00	-100.00
101-101-901 Legal Notices	0.00	800.00	-800.00
101-101-970 Equipment/Furniture	0.00	500.00	-500.00
Total A TOWNSHIP BOARD	3,240.93	205,187.28	-201,946.35

Milton Township
Profit & Loss Budget vs. Actual
April 2018 through March 2019

	Apr '18 - ...	Budget	\$ Over Budget
B SUPERVISOR			
101-171-702 (Salary) (Supervisor Salary)	656.25	15,750.00	-15,093.75
101-171-702.1 (Deputy Salary) (Deputy Supervisor Wages)	0.00	312.00	-312.00
Total B SUPERVISOR	656.25	16,062.00	-15,405.75
C ELECTIONS			
101-191-705 Wages Elect Inspec	0.00	4,200.00	-4,200.00
101-191-726 Election - Supplies	0.00	2,000.00	-2,000.00
101-191-901 Legal Notices (Election - Legal Notices)	0.00	200.00	-200.00
101-191-931.1 Elect Mach Progm	400.00	800.00	-400.00
101-191-933 Elect Machine Maint	0.00	245.00	-245.00
101-191-975 Elec Meal Reimb	0.00	400.00	-400.00
Total C ELECTIONS	400.00	7,845.00	-7,445.00
D CLERK			
101-215-702 Salary-Clerk (Salary-Clerk)	885.42	21,250.00	-20,364.58
101-215-702.1 Wages - Deputy (Wages - Deputy)	0.00	1,000.00	-1,000.00
101-215-802.1 (Clerk Training) (Clerk Training)	0.00	200.00	-200.00
101-215-815 Computer Software (Computer Software)	0.00	1,300.00	-1,300.00
101-215-902 Forms (Forms)	0.00	250.00	-250.00
Total D CLERK	885.42	24,000.00	-23,114.58
E EXTERNAL AUDITS			
101-202-802 Other Acct Fees	0.00	9,100.00	-9,100.00
Total E EXTERNAL AUDITS	0.00	9,100.00	-9,100.00
F BOARD OF REVIEW			
101-247-725 (Wages) (BOR - per diem)	0.00	1,980.00	-1,980.00
101-247-731 (Publications) (BOR - Publications)	0.00	100.00	-100.00
101-247-802.1 (BOR Training) (BOR Training)	0.00	552.50	-552.50
101-247-861 (Mileage) (BOR - mileage)	0.00	75.00	-75.00
101-247-864 (Meals) (BOR - Meals & Lodging)	141.31	150.00	-8.69
101-247-901 (Legal/Notices) (BOR - Legal notices)	0.00	120.00	-120.00
Total F BOARD OF REVIEW	141.31	2,977.50	-2,836.19
G TREASURER			
101-253-702 (Salary) (Treasurer Salary)	833.33	20,000.00	-19,166.67
101-253-702.1 (Deputy Wages) (Deputy Treasurer Wages)	0.00	1,000.00	-1,000.00
101-253-734 (Service Fees) (Treasurer Bank Service Fees)	0.00	50.00	-50.00
101-253-802.1 (Treasurer Train) (Treasurer Training)	0.00	200.00	-200.00
101-253-815 (Computer) (Treasurer - computer/software)	0.00	200.00	-200.00
101-253-816 (Tax Roll Printing) (Treasurer - Tax Roll Mnt/Prt)	0.00	6,200.00	-6,200.00
101-253-861 (Mileage) (Treasurer - mileage)	0.00	50.00	-50.00
101-253-970 (Equipment) (Treasurer/New Equipment)	0.00	300.00	-300.00
Total G TREASURER	833.33	28,000.00	-27,166.67
H ASSESSOR			
101-257-728 POSTAGE EXPENSE	0.00	2,200.00	-2,200.00
101-257-809 ASSESSOR TRAINING	0.00	500.00	-500.00
101-257-815 BSA SOFTWARE	0.00	600.00	-600.00
101-257-815.1 ASSESSOR SOFTWARE	0.00	400.00	-400.00
101-257-817 ASSESSOR WAGES	1,113.00	26,712.00	-25,599.00
Total H ASSESSOR	1,113.00	30,412.00	-29,299.00
I SMITH'S CHAPEL			
101-265-726 SC Supplies	0.00	100.00	-100.00
101-265-921.2 SC Electric	41.10	600.00	-558.90
101-265-923.2 SC Heat	0.00	600.00	-600.00
101-265-933 (SC-Maintenance) (Smith Chapel Main.Bldg.)	0.00	500.00	-500.00
101-265-933.2 (SC-Equip Maint) (Sm Chpl - Equipment Maint)	0.00	200.00	-200.00
101-265-933.3 Mow Svcs	0.00	1,000.00	-1,000.00
101-265-933.4 Snow Rem Svcs	0.00	600.00	-600.00
101-265-940 (SC-Rent Commission) (Sm Chpl - Rental Commission)	0.00	400.00	-400.00
Total I SMITH'S CHAPEL	41.10	4,000.00	-3,958.90

Milton Township
Profit & Loss Budget vs. Actual
 April 2018 through March 2019

	Apr '18 - ...	Budget	\$ Over Budget
J TOWNSHIP HALL			
101-265-921.2 TH Electric	0.00	5,000.00	-5,000.00
101-265-923.1 TH Gas	113.21	1,100.00	-986.79
101-265-924 TH Security	235.59	1,250.00	-1,014.41
101-265-931.3 Mow Svcs	0.00	4,800.00	-4,800.00
101-265-931.4 TH Cleaning	0.00	250.00	-250.00
101-265-931.5 Snow Svcs	0.00	3,000.00	-3,000.00
101-265-933 TH Equip. Maint.	0.00	800.00	-800.00
101-265-933.2 TH Maintenance	132.63	5,000.00	-4,867.37
101-265-934 Decorations	0.00	500.00	-500.00
Total J TOWNSHIP HALL	481.43	21,700.00	-21,218.57
J.1 OLD TWSP HALL			
101-265-921 ELECTRIC	355.09	500.00	-144.91
101-265-923.2 HEAT	0.00	400.00	-400.00
101-265-931.5 CLEANING	0.00	100.00	-100.00
101-265-933.3 MAINT.	0.00	500.00	-500.00
Total J.1 OLD TWSP HALL	355.09	1,500.00	-1,144.91
J.2 RENTAL EXP.			
101-265-710 Event Manager Pay	0.00	3,000.00	-3,000.00
101-265-710.1 SECURITY SERVICES	0.00	600.00	-600.00
101-265-726 SUPPLIES	0.00	500.00	-500.00
101-265-970 EQUIPMENT	0.00	500.00	-500.00
101.265.970.1 RENTAL EQUIP	0.00	500.00	-500.00
Total J.2 RENTAL EXP.	0.00	5,100.00	-5,100.00
J.3 WEATHER SIRENS			
101-265-934 Siren Maint.	0.00	1,500.00	-1,500.00
101-265-970 SIREN EQUIP	0.00	200.00	-200.00
101-265-970.2 WEATHER SIREN ELE	43.83	650.00	-606.17
Total J.3 WEATHER SIRENS	43.83	2,350.00	-2,306.17
K ATTORNEY COSTS			
101-266-826 LEGAL	0.00	10,000.00	-10,000.00
Total K ATTORNEY COSTS	0.00	10,000.00	-10,000.00
L INSPECTORS			
101-371-702.3 MECHANICAL LABOR (Mechanical Inspector Wages)	0.00	4,000.00	-4,000.00
101-371-724 ELECTRICAL LABOR (Electrical Inspector Wages)	2,147.20	5,600.00	-3,452.80
101-371-724.2 BUILDING WAGES (Building Inspector Wages)	1,398.40	11,200.00	-9,801.60
101-371-724.3 BUILD MAINT. WAGE	100.00	3,000.00	-2,900.00
101-371-724.4 PLUMBING LABOR (Fees Plumbing Inspector)	0.00	2,560.00	-2,560.00
101-371-726 INSPECTOR SUPPLIES (Inspector Office Supplies)	0.00	700.00	-700.00
101-371-802 CONFERENCES (Inspector - conf & workshops)	0.00	300.00	-300.00
Total L INSPECTORS	3,645.60	27,360.00	-23,714.40
M ROADS			
101-446-969 ROADS	0.00	64,860.96	-64,860.96
101-446-969.2 STRIPING	0.00	3,300.00	-3,300.00
101-446-969.3 MUP CONST	0.00	22,000.00	-22,000.00
101-446-969.5 MUP DESIGN	2,630.12	38,900.00	-36,269.88
101-446-969.5 MUP INSPECTION	0.00	15,000.00	-15,000.00
Total M ROADS	2,630.12	144,060.96	-141,430.84
N STREET LIGHTS			
101-448-820 STREET LIGHTS - ALL	638.76	9,600.00	-8,961.24
Total N STREET LIGHTS	638.76	9,600.00	-8,961.24
O Spring Cleaning			
101-528-943 TRASH CONTAINER	0.00	3,000.00	-3,000.00
Total O Spring Cleaning	0.00	3,000.00	-3,000.00

Milton Township
Profit & Loss Budget vs. Actual
 April 2018 through March 2019

	Apr '18 - ...	Budget	\$ Over Budget
P PLANNING COMMISSION			
101-410-725 (PC-Wages) (Planning Commission Wages)	0.00	6,650.00	-6,650.00
101-410-726 (PC-supplies) (Plan comm - Office Supplies)	0.00	200.00	-200.00
101-410-802 (PC-Conferences) (Plan Com Conf & Workshop)	0.00	600.00	-600.00
101-410-812 (PC-consultants) (Plan comm - Consultant)	0.00	4,000.00	-4,000.00
101-410-826 (PC-Legal) (Plan comm - Legal Services)	0.00	1,000.00	-1,000.00
101-410-901 (PC-Legal/Notices) (Plan comm - Legal Notices)	0.00	400.00	-400.00
Total P PLANNING COMMISSION	0.00	12,850.00	-12,850.00
Q ZBA			
101-410-725.1 (ZBA WAGES) (ZBA Wages)	0.00	400.00	-400.00
101-410-726.1 (ZBA SUPPLIES) (ZBA - Office Supplies)	0.00	100.00	-100.00
101-410-826.1 (ZBA-LEGAL) (ZBA - Legal Services)	0.00	100.00	-100.00
101-410-861.1 (ZBA-MILEAGE) (ZBA - Mileage)	0.00	100.00	-100.00
101-410-901.1 ZBA-LEGAL NOTICE (ZBA - Legal Notices)	0.00	100.00	-100.00
Total Q ZBA	0.00	800.00	-800.00
R ZONING			
101-410-705.2 SALARIES	747.00	18,312.00	-17,565.00
101-410-802.3 ZA TRAINING	0.00	300.00	-300.00
101-410-826.2 LEGAL	0.00	500.00	-500.00
101-410-861.2 ZA - MILEAGE	0.00	200.00	-200.00
101-410-970 CELL PHONE REIMB.	0.00	600.00	-600.00
101-410-970.1 EQUIPMENT	0.00	200.00	-200.00
Total R ZONING	747.00	20,112.00	-19,365.00
S PARK & RECREATION (PARK & RECREATION)			
101-751-931 PARK -MAINTENANCE (Park - Bldg Gr Maint)	0.00	500.00	-500.00
101-751-931.1 PORTA POTTY	2,038.75	1,365.00	673.75
101-751-931.2 PARK-IMPROVEMENT	0.00	30,000.00	-30,000.00
Total S PARK & RECREATION (PARK & RECREATION)	2,038.75	31,865.00	-29,826.25
T OTHER			
101-850-822 FICA - MATCH (Employer - FICA Matching Share)	0.00	800.00	-800.00
101-850-822.1 PENSION - MATCH (Twp Bd - Pension matching (ERCON))	690.00	18,000.00	-17,310.00
101-850-822.2 MEDICARE - MATCH (Employee - Medicare Match Share)	108.75	2,800.00	-2,691.25
101-850-822.3 PENSION - FEES (Twp Bd - Pension costs)	0.00	2,200.00	-2,200.00
101-850-860 PAYROLL EXPENSES	0.00	200.00	-200.00
101-850-860.2 EMPLOYEE MEDICAL	0.00	240.00	-240.00
101-850-910 INSURANCE (Twp Bd - Insurance)	0.00	12,000.00	-12,000.00
101-850-921 SHERIFF'S PATROL	0.00	24,960.00	-24,960.00
Total T OTHER	798.75	61,200.00	-60,401.25
Total Expense	18,690.67	679,081.74	-660,391.07
Net Income	-7,639.69	462,862.20	-470,501.89



Milton Township

General Fund Balance

Treasurer Flowers

03/01/18

FIFTH THIRD		
Checking		\$305,714.32
MUTUAL BANK		\$37,212.13
		\$100,000.00
CHEMICAL BANK:		
CD		\$38,958.18
CD		\$158,708.23
Escrow Funds		\$3,451.94
Transit Account for Credit Cards		\$0.99
Petty Cash		\$97.17
Treasurers Cash Box		\$150.00
Admin Assistant Cash Box		\$200.35
Insurance Escrow	12267.9	\$0.00
Ambulance Account	5086.98	
Fire Account	19444.12	
ENDING BALANCE	TOTAL	\$644,493.31

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04/12/18

Milton Township

Transaction List by Date

March 21 through April 17, 2018

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Mar 21 - Apr 17, 18								
Deposit	03/21/2018			PTAF	001.3 GENERAL FN...	*	-SPLIT-	15,710.11
Check	03/26/2018	ACH	Indiana Michigan Po...	acct # 041-05...	001.3 GENERAL FN...	*	101-265-921.2 ...	-321.89
Check	03/26/2018	ACH	AMERICAN ELECT...		001.3 GENERAL FN...		101-265-921 E...	-148.71
Check	03/26/2018	ACH			001.3 GENERAL FN...		101-265-921.2 ...	-68.14
Check	03/27/2018	11415	Semco Energy	acct # 035989...	001.3 GENERAL FN...		101-265-923.2 ...	-61.30
Check	03/27/2018	11417	Cass County Road C...	25 MPH sign ~...	001.3 GENERAL FN...		101-446.969.1 ...	-200.00
Liability Check	03/27/2018	11419	State of Michigan.	38-1861254	001.3 GENERAL FN...		101-000-228 - ...	-61.65
Liability Check	03/27/2018	E-pay	EFTPS	38-1861254 Q...	001.3 GENERAL FN...	*	-SPLIT-	-157.46
Liability Check	03/27/2018	ACH	JOHN HANCOCK, U...	54424	001.3 GENERAL FN...	*	101-000-225- ...	-431.15
Liability Check	03/27/2018	ACH	JOHN HANCOCK, U...		001.3 GENERAL FN...	*	PENSION MAT...	-639.77
Check	03/27/2018	ACH	Aspire Financial Servi...	VOID:	001.3 GENERAL FN...	X	101-850-822.1 ...	0.00
Check	03/27/2018	11421	Bauchham Sparks T...		001.3 GENERAL FN...		101-266-826 L...	-1,420.00
Liability Check	03/27/2018	E-pay	EFTPS	38-1861254 Q...	001.3 GENERAL FN...	*	-SPLIT-	-1.74
Liability Check	03/27/2018	11423	State of Michigan.	38-1861254	001.3 GENERAL FN...		101-000-228 - ...	-1.49
Liability Check	03/27/2018	ACH	Aspire Financial Servi...		001.3 GENERAL FN...	*	PAYROLL LIA...	-50.00
Check	03/28/2018	ACH	Midwest Communica...		001.3 GENERAL FN...		101-101-850.1 ...	-269.95
Paycheck	03/29/2018	11413	Buchar, Cori L		001.3 GENERAL FN...	*	-SPLIT-	-1,178.08
Paycheck	03/29/2018	11414	Stewart, Revie R		001.3 GENERAL FN...	*	-SPLIT-	-192.09
Check	03/29/2018	11416	Dobberteen Inspecti...	VOID: inv # 4...	001.3 GENERAL FN...	X	-SPLIT-	0.00
Paycheck	03/29/2018	11418	Svoboda, Richard J		001.3 GENERAL FN...		-SPLIT-	-101.45
Paycheck	03/29/2018	11422	Botts-Flowers, Susa...		001.3 GENERAL FN...	*	-SPLIT-	-28.92
Deposit	03/29/2018			Deposit	001.3 GENERAL FN...		477 · BUILDIN...	210.00
Deposit	03/29/2018			Deposit	001.3 GENERAL FN...		477.1 · ELECT...	391.00
Deposit	03/29/2018	DEP		# 1812 32900 ...	001.3 GENERAL FN...		477 · BUILDIN...	210.00
Deposit	03/29/2018	DEP		MT-18009 70...	001.3 GENERAL FN...		477.1 · ELECT...	391.00
Deposit	03/30/2018			Deposit	001.3 GENERAL FN...		669 Township ...	750.00
Deposit	03/30/2018	DEP		Deposit	001.3 GENERAL FN...		-SPLIT-	750.00
Paycheck	03/31/2018	11390	Benjamin, Robert W		001.3 GENERAL FN...		-SPLIT-	-476.15
Paycheck	03/31/2018	11391	Botts-Flowers, Susa...		001.3 GENERAL FN...	*	-SPLIT-	-677.29
Paycheck	03/31/2018	11392	Gibert, William M		001.3 GENERAL FN...		-SPLIT-	-953.26
Paycheck	03/31/2018	11394	Renken, Eric R		001.3 GENERAL FN...	*	-SPLIT-	-101.02
Paycheck	03/31/2018	11395	Sante, Steve W.		001.3 GENERAL FN...		-SPLIT-	-70.98
Paycheck	03/31/2018	11396	Sweeney, Kelly		001.3 GENERAL FN...		-SPLIT-	-101.02
Paycheck	03/31/2018	11393	Glick, W. Eileen		001.3 GENERAL FN...		-SPLIT-	-590.55
Paycheck	03/31/2018	ACH	Hardin, Wayne	No check print...	001.3 GENERAL FN...		-SPLIT-	0.00
Paycheck	03/31/2018	11397	Corbett, William		001.3 GENERAL FN...		-SPLIT-	-96.90
Paycheck	03/31/2018	11398	Kempton, Roger K		001.3 GENERAL FN...		-SPLIT-	-101.58
Paycheck	03/31/2018	11399	Kraft, Virginia M		001.3 GENERAL FN...	*	-SPLIT-	-101.58
Paycheck	03/31/2018	11400	Talley, Thomas R		001.3 GENERAL FN...		-SPLIT-	-101.58
Deposit	03/31/2018			Interest	001.1a CDXXX770	X	665 INTEREST...	14.94
Deposit	03/31/2018			Interest	001.1c CDxxx2759	X	665 INTEREST...	48.68
Deposit	03/31/2018			Interest	001.1.1 Mutual Bank	X	665 INTEREST...	3.06
Check	04/01/2018	11412	Joy's Johns		001.3 GENERAL FN...		101-751-931.1 ...	-2,038.75
Deposit	04/04/2018	DEP		permit #'s MI...	001.3 GENERAL FN...		-SPLIT-	566.00
Deposit	04/04/2018	DEP		Deposit	001.3 GENERAL FN...		-SPLIT-	2,630.00
Deposit	04/04/2018	DEP		for permit # 18...	001.3 GENERAL FN...		628 SITE PLA...	75.00
Check	04/10/2018	ACH	Semco Energy	acct # 035702...	001.3 GENERAL FN...		101-265-923.1 ...	-113.21
Check	04/11/2018	ACH	Midwest Communica...	aact # 183450...	001.3 GENERAL FN...		101-265-921.2 ...	-41.10
Check	04/11/2018	ACH	Midwest Energy & C...	acct # 589901...	001.3 GENERAL FN...		101-448-820 S...	-412.00
Check	04/11/2018	ACH	Midwest Energy & C...	acct # 5299100	001.3 GENERAL FN...		101-265-970.2 ...	-43.83
Check	04/12/2018	11425	Kerry Collins	inv # 2018012...	001.3 GENERAL FN...		101-101-815 C...	-240.00
Check	04/12/2018	11426	Election Source	inv # 2018-38...	001.3 GENERAL FN...		101-191-931.1 ...	-400.00
Check	04/12/2018	11427	Abonmarche Consult...	inv # 121092 ...	001.3 GENERAL FN...		101-446-969.5 ...	-1,000.00
Check	04/12/2018	11428	Leader Publications	add #'s 00152...	001.3 GENERAL FN...		101-101-731 P...	-182.40
Check	04/12/2018	11429	First Bankcard	Brother toner ...	001.3 GENERAL FN...		-SPLIT-	-497.42
Check	04/12/2018	11430	Indiana Michigan Po...	acct # 047-65...	001.3 GENERAL FN...		101-448-820 S...	-226.76
Check	04/12/2018	11431	Cintas	acct # 336-06...	001.3 GENERAL FN...		101-265-933.2 ...	-132.63
Check	04/12/2018	11432	Comcast Business	acct # 906092...	001.3 GENERAL FN...		101-101-850 T...	-384.96
Check	04/12/2018	11433	ADT Security Services	acct # 401062...	001.3 GENERAL FN...		101-265-924 T...	-235.59
Check	04/12/2018	11434	Pitney Bowes Global...	acct # 001678...	001.3 GENERAL FN...		101-101-726 O...	-204.00
Check	04/12/2018	11435	Dobberteen Inspecti...	inv # 515 MI...	001.3 GENERAL FN...		-SPLIT-	-452.80
Liability Check	04/12/2018	E-pay	EFTPS	38-1861254 Q...	001.3 GENERAL FN...		-SPLIT-	-1,490.60
Liability Check	04/12/2018	ACH	JOHN HANCOCK, U...	54424	001.3 GENERAL FN...		101-000-225- ...	-465.00
Liability Check	04/12/2018	ACH	JOHN HANCOCK, U...		001.3 GENERAL FN...		PENSION MAT...	-690.00
Liability Check	04/12/2018	11447	State of Michigan.	38-1861254	001.3 GENERAL FN...		101-000-228 - ...	-351.18
Liability Check	04/12/2018	ACH	Aspire Financial Servi...		001.3 GENERAL FN...		PAYROLL LIA...	-75.00
Paycheck	04/13/2018	11438	Gibert, William M		001.3 GENERAL FN...		-SPLIT-	-901.63
Paycheck	04/13/2018	11444	Hardin, Wayne		001.3 GENERAL FN...		-SPLIT-	-1,079.00
Paycheck	04/13/2018	11436	Benjamin, Robert W		001.3 GENERAL FN...		-SPLIT-	-476.16
Paycheck	04/13/2018	11437	Botts-Flowers, Susa...		001.3 GENERAL FN...		-SPLIT-	-677.23
Paycheck	04/13/2018	11441	Stewart, Revie R	VOID:	001.3 GENERAL FN...	X	-SPLIT-	0.00
Paycheck	04/13/2018	11439	Renken, Eric R		001.3 GENERAL FN...		-SPLIT-	-100.94
Paycheck	04/13/2018	11440	Sante, Steve W.		001.3 GENERAL FN...		-SPLIT-	-71.05
Paycheck	04/13/2018	11442	Sweeney, Kelly		001.3 GENERAL FN...		-SPLIT-	-100.95
Paycheck	04/13/2018	11443	Glick, W. Eileen		001.3 GENERAL FN...		-SPLIT-	-574.17
Paycheck	04/13/2018	11445	Buchar, Cori L		001.3 GENERAL FN...		-SPLIT-	-1,114.24
Paycheck	04/13/2018	11446	Stewart, Revie R		001.3 GENERAL FN...		-SPLIT-	-155.45

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Milton Township
Transaction List by Date
March 21 through April 17, 2018

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Check	04/14/2018	ACH	Comcast Business	acct# 8771 40...	001.3 GENERAL FN...		101-101-850 T...	-106.90
Check	04/17/2018	11490	Cass County Road C...		001.3 GENERAL FN...		101-446-969.5 ...	-1,630.12
Check	04/17/2018	11424	Johnny M. Hamilton	MT18006-180...	001.3 GENERAL FN...		101-371-724 E...	-2,147.20
Mar 21 - Apr 17, 18								