

# Milton Township

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## Agenda for Milton Township Planning Commission Meeting

Milton Township Hall - 32097 Bertrand St., Niles, MI

PLANNING COMMISSION MEETING

May 6<sup>th</sup>, 2013 7:00 P.M.

# FINAL

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### Planning Commission Members

Kara Boyles, Jeremy Clanton, Ron Jureziz, Richard Hebard, Sandra Redman, Diane Shields, Kelly Sweeney

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**Call to Order/Pledge of Allegiance:** Meeting was called to order at 7:02 PM

- Pledge of Allegiance was recited.
- All were present with the exception of Jeremy Clanton (excused)

**Anyone Wishing to Speak to the Planning Commission:** (3 min/person)

No one from the public spoke.

**Approval of Agenda:**

- Current agenda was approved with the deletion of # 2 Election of Officers under new Business

**Approval of Previous Minutes:**

Motion: Kelly made a motion to approve the minutes as presented

Seconded: Ron

Discussion: No Corrections

Vote: All in Favor: 6 Nays: None

**Motion passed**

**Community Reports:**

1. Zoning Administrator-gave his report and status update.
  - a. 8 site plans were submitted. 1 house, 5 accessory building, and 2 misc.
  - b. Attended the Cass County Planning Commission all 4 PC items submitted to the CCPC were approved
  - c. PC was notified by Zoning Administrator of a site plan denial regarding the MACC properties.
  - d. Met with a builder regarding a new house in Kestrel Hills.
  - e. Had several other different meetings with residents.

2. Township Board Representative-Kelly Sweeney gave his report and status update.
  - a. All members of the BOT attended the Intergovernmental Forum on April 30<sup>th</sup>.
  - b. Cass County is having a Hazardous Waste Day on May 19 from 9 AM to Noon.
  - c. Fire Chief Brovold and Fire Chief Stack talked about the need for Burn Ordinance
    - i. Supervisor Benjamin requested that AZ bring a draft Ordinance to the May Meeting.
  - d. The Weaver Conditional Use was reviewed
  - e. The BOT approved the 2013-2014 Road Projects
  - f. The BOT approved a Dust Control Resolution for 21<sup>st</sup> street.
3. Zoning Board of Appeals Representative-
  - a. Variance Request was granted with some conditions and had 3 sessions to complete. The PC private road ordinance was very helpful to the ZBA.

### **Old Business:**

1. Zoning Ordinance Update-Sub-committee members: Richard, Ron and Kelly

Discussion: Worked on the Site Condominium Ordinance and are leaning toward making that a Civil Ordinance and worked on Chapter 15 and requested that ZA forward on to ZBA for comments and approval.

2. Review draft of PC Annual Report for 04/01/2012 to 03/31/2013

Motion: Kara made a motion to approve the annual report as modified

Seconded: Ron

Discussion: No Corrections

Vote: All in Favor: 6                      Nays: None

**Motion passed**

3. Milton Township Master Plan - Goal / Objectives : PC discussion on improved implementation process.

Discussion: Had a discussion on how to better implement the tracker. We are going to step back, keep the tracker as a tool, have some training and work more on the first couple goals/objectives as a Planning Commission.

4. CCPC 04/24/13 approval of Milton Township PC recently submitted Z.O. amendments

Discussion: This item was discussed during the Zoning Administrators Report.

5. Site Condominium Zoning Ordinance development: Report from Zoning Ordinance Sub-committee.

Discussion: This item was discussed during 1 of Old Business

### **New Business:**

1. Site Plan Review of Bethel Tabernacle Church on Ironwood (near the state line)

a. Motion: Ron made a motion to approve the site plan as presented.

Seconded: Sandra

Discussion: Matthew Bair (Pastor) of Bethel Tabernacle and Chet Gamble of CTG Associates made a presentation regarding their application for a modification/addition to the Bethel Tabernacle at 71378 Ironwood Drive.

Vote: **Motion passed**

2. Clarification of the 04-08-2013 Special PC meeting postponement and discussion on the future PC approach to Master Plan Goal Implementation.

Discussion: This item was discussed in number 1 of Old Business

3. PC Training Workshop.....Preservation of Farmland and Maintaining Rural Character in a growing township.

Discussion: Richard is working with Williams and Works (our planner of record) to have this workshop on June 10, 2013 or June 24, 2013.

### **Planning Commission Member Comments:**

### **Announcements:**

None

### **Adjournment:**

Motion: Kelly made a motion to adjourn the meeting

Seconded: Ron seconded the motion

Vote: All in Favor: 6 Nays: None

**Motion passed**

Meeting was adjourned at 8:39 PM

Minutes respectfully submitted by Kelly Sweeney