



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Agenda for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday April 20, 2021 7:00 P.M.

Call to Order/Pledge of Allegiance:

Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
3. Visiting officials

Anyone Wishing to Speak to the Board: (3 min/person)

Board Member Comments:

Approval of Agenda:

Approval of Previous Minutes:

Business (w/attendees):

Old Business:

1. Mowing RFP

New Business:

1. I&M Power Ordinance
2. Security Training
3. Redfield Roundabout
4. Roadkill Removal

Financial Report:

1. Review of Township Budget
2. Financial Reports
3. Approval of Checks

Adjournment:



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Email: milton@miltontwp.org Website: www.miltontwp.org

Minutes for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday March 16, 2021 7:00 P.M.

Call to Order/Pledge of Allegiance:

Meeting called to order at 7:00PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Clerk Tony Floyd, Treasurer Susan Flowers, Trustee Rich Mullin, Trustee Phil Egert

Community Reports:

1. Planning Commission Ex Officio Member

- a. Looking at solar ordinances
- b. Multiple roads requiring attention

2. Other committee chairs

- a. BOR meetings completed. One in-person protest, one written protest.

3. Visiting officials

- a. Undersheriff Roach
 - i. Catalytic converter thefts are increasing, park cars in garage if possible
 - ii. Updating admin systems

Anyone Wishing to Speak to the Board: (3 min/person)

Board Member Comments:

- 1. Clerk
 - a. Election on May 4th. Propose holding the election committee meeting at 6pm on April 20th. Will approve workers, test machines.

Approval of Agenda:

Motion: Renken made a motion to approve the agenda.

Second: Mullin

Voice Vote unanimous

Motion Carried

Approval of Previous Minutes:

Motion: Renken made a motion to approve the Board of Trustee minutes from 16 February 2021.

Second: Mullin

Voice Vote unanimous

Motion Carried

Motion: Renken made a motion to approve the special Board of Trustee minutes from 26 February 2021.

Second: Flower

Voice Vote unanimous

Motion Carried

Motion: Renken made a motion to approve the budget workshop Board of Trustee minutes from 06 March 2021.

Second: Floyd

Voice Vote unanimous

Motion Carried

Business (w/attendees):

Old Business:

New Business:

1. Roger Kempton Resolution

Motion: Renken made a motion to approve Resolution of Appreciation honoring Roger K Kempton, 2021-07R, as presented.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

2. 2021 Wage Resolution

Motion: Flowers made a motion to approve wage resolution 2021-08R as presented.

Second: Renken

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

3. CCRC Contracts

Motion: Renken made a motion to approve estimate number 2021-07-01, from Cass County Road Commission for the resurfacing of Runkle Street, cost not to exceed \$70,406.85.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

Motion: Mullin made a motion to approve estimate number 21-07-02, from Cass County Road Commission for the pavement marking of Runkle Street, cost not to exceed \$856.92.

Second: Floyd

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

Motion: Renken made a motion to approve estimate number 21-07-03, from Cass County Road Commission for pavement marking, cost not to exceed \$3,010.80.

Second: Egert.

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

4. Salary Compensation Commission
 - a. Still waiting for findings.

5. Mowing RFP

Motion: Renken made a motion to approve RFP for lawn maintenance as presented.

Second: Floyd

Voice vote unanimous.

Motion carried.

6. Domestic Abuse Services

- a. Nothing to report.

Financial Report:

1. Review of Township Budget

Motion: Clerk Floyd made a motion to accept budget resolution 2021-9R, moving \$11,500 from Roads and MUP, and moving \$7000 into Computer/Software/Equipment, moving \$4000 into Pension Match, moving \$300 into Weather Sirens Electric, and moving \$500 into Street Lights.

Second: Renken

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

2. Financial Reports

- a. Treasurer Flowers reported the general fund balance is \$884,672.20.

3. Approval of Checks

Motion: Floyd made a motion to approve all checks with the addition of check 2740 for \$344.13.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

Adjournment:

Motion: Egert made a motion to adjourn.

Second: Mullin

Voice vote.

Motion carried. Meeting adjourned at 7:50pm.



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**Minutes for Milton Township Board of Trustees
Budget Hearing
Milton Township Hall - 32097 Bertrand St., Niles, MI
Monday March 22, 2021 6:00 P.M.**

Call to Order/Pledge of Allegiance:

Meeting called to order at 6:00PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Trustee Rich Mullin, Trustee Phil Egert

Motion by Renken to appoint Mullin as the meeting secretary.

Seconded by Flowers

Voice vote.

Motion carried.

Budget:

The budget for the General Fund for fiscal year 2021-2022 was presented to the public.

Public Comment:

Nobody from the public was present.

Adjournment:

Motion: Egert made a motion to adjourn.

Second: Renken

Voice vote.

Motion carried. Meeting adjourned at 6:03 PM.



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Email: milton@miltontwp.org Website: www.miltontwp.org

**Minutes for Milton Township Board of Trustees
Special Board Meeting
Milton Township Hall - 32097 Bertrand St., Niles, MI
Monday March 22, 2021 6:30 P.M.**

Call to Order/Pledge of Allegiance:

Meeting called to order at 6:30 PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Trustee Rich Mullin, Trustee Phil Egert

Motion by Renken to appoint Mullin as the meeting secretary.

Seconded by Egert

Voice vote.

Motion carried.

Anyone Wishing to Speak to the Board: (3 min/person)

New Business:

1. 2021-2022 Budget

The board had a lengthy discussion regarding the budget.

Motion: Renken made a motion to approve the general fund budget, resolution 2021-11R, increasing shared revenue to \$340,000.00.

Second: Mullin

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken, Y.

Motion carried.

2. 2020-2021 Budget Adjustment

Motion: Renken made a motion to approve, resolution 2021-12R, moving \$500.00 from Roads to Street Lights.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken, Y.

Motion carried.

Adjournment:

Motion: Egert made a motion to adjourn.

Second: Renken

Voice vote.

Motion carried. Meeting adjourned at 6:48 PM.



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**Minutes for Milton Township Board of Trustees
Special Board Meeting
Milton Township Hall - 32097 Bertrand St., Niles, MI
Thursday April 8, 2021 6:00 P.M.**

Call to Order/Pledge of Allegiance:

The meeting was called to order at 6:00 PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Trustee Phil Egert

Motion by Renken to appoint Flowers as the meeting secretary.

Seconded by Egert

Voice vote.

Motion carried.

New Business:

1. Review Salary Compensation Commission Findings

The salary compensation commission met and made the following recommendations for the Board of Trustee Compensation.

Supervisor	\$16,900.00, an increase of \$700.00
Treasurer	\$21,450.00, an increase of \$810.00
Clerk	\$23,400.00, an increase of \$1,560.00
Trustee	\$2,990.00, an increase of \$110.00

Motion by Flowers to approve the recommendation of the salary compensation commission.

Second: Egert

Roll Call Vote. Egert, Y. Flowers, Y. Renken, Y.

Motion by Renken to approve budget resolution 2021-13R to set the budget as follows:

171-702	Supervisor's Salary	\$16,900.00
253-702	Treasurer's Salary	\$21,450.00
215-702	Clerk's Salary	\$23,400.00
101-702	Trustee's Salary	\$5,980.00

Second: Flowers

Roll Call Vote. Egert, Y. Flowers, Y. Renken, Y.

Adjournment:

Motion: Egert made a motion to adjourn.

Second: Flowers

Voice vote.

Motion carried. The meeting adjourned at 6:11 PM.

UNOFFICIAL

TOWNSHIP OF MILTON

ORDINANCE NO. _____

INDIANA MICHIGAN POWER COMPANY ELECTRIC FRANCHISE ORDINANCE

ADOPTED: _____

EFFECTIVE: _____

An Ordinance granting a non-exclusive franchise to Indiana Michigan Power Company to use local public ways and provide a local electrical business.

TOWNSHIP OF MILTON

CASS COUNTY, MICHIGAN

ORDAINS:

SECTION I

GRANT OF NON-EXCLUSIVE RIGHTS

A. Grant and Term. The Township of Milton, Cass County, Michigan ("Township"), grants to Indiana Michigan Power Company, a unit of American Electric Power (Grantee), its successors and assigns, subject to the terms and conditions set forth below, the non-exclusive right, power and authority to construct, maintain and commercially use electric lines consisting of towers, masts, poles, cross-arms, guys, braces, feeders, transmission and distribution wires, transformers and other electrical appliances (hereinafter "Electric System") on, along, across, over and under the public highways, streets, alleys, bridges and waterways (hereinafter also referred to as "Public Ways") and to do a local electric business, within the Township for a period of ten (10) years.

B. Consideration. In consideration of the rights, power and authority hereby granted, said Grantee shall faithfully perform all things required by the terms hereof.

C. Extensions. Grantee shall construct and extend its Electric System within the Township, and shall furnish electric service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION II

USE OF PUBLIC RIGHTS-OF-WAY BY GRANTEE

A. No Burden on Public Ways. Grantee and its contractors, subcontractors and the Grantee's Electric System shall not unduly burden or interfere with the present or future use of any of the Public Ways within the Township. Grantee shall erect and maintain its Electric System so as to cause minimum interference with the use of the Public Ways. No Public Way shall be obstructed longer than necessary during the work of construction or repair to the Electric System. Grantee's cable, wires, structures and equipment shall be suspended or buried so as to not endanger or injure persons or property in the Public Ways.

B. Restoration of Public Ways. Grantee and its contractors and subcontractors shall within a reasonable time restore, at Grantee's sole cost and expense, any portion of the Public Ways that is in any way disturbed, damaged, or injured by the construction, operation, maintenance or removal of the Electric System to as good or better condition than that which existed prior to the disturbance. In the event that Grantee, its contractors or subcontractors fail to make such repair within the time specified by the Township, the Township shall, among other remedies, be entitled to have the repair completed and Grantee shall pay the costs for such repair.

C. Easements. Any easements over or under property owned by the Township other than the Public Ways shall be separately negotiated with the Township.

D. Tree Trimming. Grantee may trim trees upon and overhanging the Public Ways so as to prevent trees from coming into contact with the Electric System in accordance with the tree trimming standards of Grantee and the applicable requirements of the MPSC. Except in an emergency, no trimming shall be done in the Public Ways without previously informing the Township.

E. Compliance with Laws. Grantee shall comply with all applicable laws, statutes, ordinances, rules and regulations regarding its Electric System, whether federal, state or local, now in force or which hereafter may be promulgated.

F. Street Vacation. Grantee accrues no rights under this franchise which would impair the rights of the Township to vacate or consent to the vacation of a Public Way.

G. Maps. Upon request by Township and without expense to the Township, Grantee shall provide the Township with maps showing its Electric System or portions thereof within the Township, but only to the extent such maps do not contain proprietary information.

H. Company Representative. The Grantee shall designate an employee to act as a representative to respond to inquiries from the Township regarding the administration of this franchise and the obligations and services herein. The Grantee shall provide the Township with the person's name and telephone number.

I. Notice. Before commencing the construction or erection of poles, wires, transformers and other similar or related equipment which will require excavation in or the closing of any street, alley, bridge, waterway or other public place, the Grantee shall provide the Township with notice, including a description of the work to be performed, in advance of such work. This notice requirement shall not apply to the installation of electric services on privately owned property nor to any other work performed on such privately owned property. Nothing herein shall preclude the Grantee from immediately commencing construction or repair work within any street, alley, bridge, waterway or other public place when deemed necessary to prevent danger to life or property, and in such case, the Grantee shall notify the Township of such work as soon as reasonably practical.

J. Third Party Use of Electric System. In the event that a third-party desires to attach its lines, wires, or other equipment on the Grantee's Electric System located within the Public Ways, Grantee shall instruct such third party to notify the Township of its intent and to request permission to use the Public Ways to the extent required by law.

SECTION III

HOLD HARMLESS

The Grantee shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may become subject by reason of the construction, maintenance and operation of the structures and equipment hereby authorized. In case any action is commenced against the Township on account of the permission herein granted, said Grantee shall, upon notice, defend the Township and save it free and harmless from all loss, cost and damage arising out of said permission. Providing further, that this hold harmless agreement shall not apply to any loss, cost, damage or claims arising solely out of the negligence of the Township, its employees or its contractors. Furthermore, in the event that any loss, cost, damage or claims arise out of the joint negligence of the Township, its employees or its contractors, this hold harmless agreement shall not apply to the proportional extent of the negligence of the Township, its employees or its contractors. Notwithstanding any provision contained in this Ordinance, nothing in this Ordinance shall impair any liability protection afforded the Township pursuant to law.

SECTION IV

REVOCATION

The franchise granted by this Ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation. Neither revocation nor expiration shall release any liability which accrued during the term of this Ordinance.

SECTION V

RATES

Grantee shall be entitled to charge the inhabitants of the Township for electricity furnished at the rates approved by the Michigan Public Service Commission, to the extent it or its successors, have authority and jurisdiction to fix and regulate electrical rates and promulgate rules regulating such service in the Township. Such rates and rules shall be subject to review at any time upon petition being made by either the Township acting through the Township Board or by Grantee.

SECTION VI

TOWNSHIP JURISDICTION

Said Grantee shall be and remain subject to all ordinances, rules and regulations of the Township now in effect, or which might subsequently be adopted for the regulation of land uses or for the protection of the health, safety and general welfare of the public; provided however, that nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under State or Federal Law.

SECTION VII

MICHIGAN PUBLIC SERVICE COMMISSION

A. Jurisdiction. Grantee shall, as to all other conditions and elements of service not addressed or fixed by this Ordinance, remain subject to the rules and regulations applicable to electric service by the Michigan Public Service Commission, or its successor bodies to the extent such jurisdiction applies.

B. Filing. Upon request, Grantee shall provide the Township with copies of all documents which Grantee sends to the Michigan Public Service Commission and

copies of all orders, decisions, or correspondence Grantee receives from the Public Service Commission, which in any way pertain to the provision of electric service within the Township.

SECTION VIII

ASSIGNMENT OF FRANCHISE

Grantee shall not assign this Franchise to any other person, firm or corporation without the prior written approval of the Township Board. The Township shall not unreasonably withhold its consent to an assignment if the Assignee is financially able to carry out the Grantee's obligations under this Franchise. The assignment of this Franchise to a subsidiary, division, or affiliated corporation of Grantee or its parent corporation shall not be considered an assignment requiring the consent of the Township Board. Grantee shall reimburse the Township for reasonable actual costs incurred in the review of a request by Grantee for approval.

SECTION IX

SEVERABILITY

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court or administrative agency of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby

SECTION X

REPEAL OF CONFLICTING ORDINANCES

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION XI

EFFECTIVE DATE

This Ordinance shall take effect sixty (60) days after adoption by the Township Board, provided, however, it shall cease and be of no effect after sixty (60) days from its

adoption unless and until within said period Grantee files an acceptance in writing with the Township Clerk.

MILTON TOWNSHIP

Tony Floyd, Clerk
32097 Bertrand Street
Niles, Michigan 49120
269-684-7262
clerk@miltontwp.org

ACCEPTANCE

This Franchise, being Ordinance No. _____ of the Ordinances of Milton Township is hereby accepted by the Indiana Michigan Power Company on _____, 2021, pursuant to the terms and conditions set forth in the foregoing Franchise.

INDIANA MICHIGAN POWER COMPANY

By: _____

Its: _____

**KnowBe4**

33 N Garden Avenue, Suite 1200
Clearwater, FL
33755 US

Created Date 4/12/2021 9:50 AM
Expiration Date 5/12/2021
Quote Number Q-185554
Payment Terms Net 30

Prepared By Robert McClister
Email rmclister@knowbe4.com

Contact Name Eric Renken
Contact Phone 2696847262
Contact Email supervisor@miltontwp.org

Bill to Name MIlton Township
32097 Bertrand St
Niles, MI 49120-7649
USA

Ship To Name MIlton Township
32097 Bertrand St
Niles, MI 49120-7649
USA

Description**Notes**

Total Term(Months) 36

Non Profit Discounting has been applied to this quote.

PRODUCT	DESCRIPTION	QTY	LIST PRICE	SALES PRICE	TOTAL PRICE
KMSATD	KnowBe4 Security Awareness Training Subscription Diamond	25	USD 65.88	USD 65.88	USD 1,647.00

Grand Total USD 1,647.00

Signature
Name
Title
Date

Terms & Conditions

Your signature on this quote tells us that you have the authority to make this purchase on behalf of your company and that you agree to pay within the stated terms. For first year subscriptions, mid-subscription add-ons, and/or upgrades, the subscription period will begin when we process your order, which is when we receive your signed quote. For renewal subscriptions, the subscription period will begin on the day after your current subscription expires. Unless included on the invoice, customer is responsible for any applicable sales and use tax. KnowBe4's standard Terms of Service (www.KnowBe4.com/Legal) and Product Privacy Policy (www.KnowBe4.com/Product-Privacy-Notice) apply, unless mutually agreed otherwise in writing.



TOWNSHIP ROAD MATCHING FUND POLICY

Construction, reconstruction, rehabilitation, and maintenance on local roads is necessary for the benefit of the citizens of Cass County,

The Cass County Board of Road Commissioners has determined that participation in a Township Matching Fund to assist townships in construction, reconstruction, rehabilitation, and maintenance on local roads is a necessary function of the Road Commission.

The Cass County Board of Road Commissioners has determined that participation in a Township Matching Fund needs to be fiscally constrained to reduce potential budget transfers from the Primary Fund balance to the Local Fund balance,

The Cass County Road Commission adopts the following Township Road Matching Fund Policy:

FUND AMOUNT

The total amount of road matching funds shall be comprised of 25% of the Local MTF, which shall also include Snow and Engineering funds, and Local Urban MTF revenue received two years prior to the planned fiscal year. (Example: If the planned FY is 2021, the actual revenue amounts used will be from the 2019 allocation).

FUND ALLOCATION

1. The amount of Local MTF revenue available to each township shall be determined by the percentage of each townships allocation of Local revenue as shown on MDOT Schedule M in the ACT 51 Report from two years prior to the planned fiscal year.
2. The amount of Local Urban MTF revenue available to each township shall be determined by multiplying the Urban mileage for each township by the Urban mileage rate as shown on MDOT Schedule M in the ACT 51 Report from two years prior to the planned fiscal year.

TOWNSHIP ROAD MATCH REQUIREMENT

The Cass County Road Commission shall provide the following match for the listed road improvement up to the match amount available to each township:

1. 10% for pavement markings
2. 50% for gravel road surfacing
3. 50% for manhole adjustments associated with road work

4. 26% for either or both
 - a. Asphalt reconstruction, rehabilitation, or repairs
 - b. Chip & Seal, crack filling and other surface treatments intended to extend road life.

All township projects, or portions of projects, that exceed the available matching funds shall be funded wholly by the Township.

The Cass County Road Commission will not provide match for:

1. Dust control
2. Asphalt paving of existing gravel road.
3. Any work assigned to a contractor by the township.

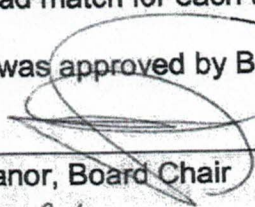
SCHEDULE

The townships shall be notified in writing at the earliest time possible, typically in October, of available matching funds for the following year.

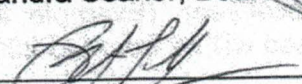
MISCELLANEOUS

The Cass County Road Commission shall provide 50% of the funds necessary for culvert replacement on local roads. These costs shall not be counted against the available road match for each township.

This policy was approved by Board action on 1-28/21, 2021.


Sandra Seanor, Board Chair

1-28/21
Date


Robert Thompson, Managing Director

1-28-21
Date

MILTON TOWNSHIP

Budget vs. Actuals: FY2021-2022 - FY22 P&L

April 2021 - March 2022

	ACTUAL	TOTAL	
		BUDGET	OVER BUDGET
Income			
101 General Fund Revenues			
A TAXES			
430 Milton Allocated		145,000.00	-145,000.00
447 Summer		4,700.00	-4,700.00
450 Admin Fee		35,500.00	-35,500.00
Total A TAXES		185,200.00	-185,200.00
B LICENSES & PERMITS			
472 Comcast		26,000.00	-26,000.00
477 Building		14,000.00	-14,000.00
477.1 Electrical	557.00	9,000.00	-8,443.00
477.2 Mechanical		8,500.00	-8,500.00
477.3 Plumbing		4,200.00	-4,200.00
Total B LICENSES & PERMITS	557.00	61,700.00	-61,143.00
C STATE GRANTS & SHRED REVENUE			
574 State Grants & Shared Revenue		340,000.00	-340,000.00
Total C STATE GRANTS & SHRED REVENUE		340,000.00	-340,000.00
D CHARGES FOR SERVICES			
628 Zoning		14,000.00	-14,000.00
Total D CHARGES FOR SERVICES		14,000.00	-14,000.00
E RENTALS			
669 Room Rentals		4,500.00	-4,500.00
Total E RENTALS		4,500.00	-4,500.00
F OTHER REVENUES			
665 Interest		3,500.00	-3,500.00
675 Donations		2,500.00	-2,500.00
676 Other Revenues		5,000.00	-5,000.00
678 Reimbursement-Elections		1,000.00	-1,000.00
Total F OTHER REVENUES		12,000.00	-12,000.00
Total 101 General Fund Revenues	557.00	617,400.00	-616,843.00
210 Ambulance Fund Rev			
210-000-451 Ambulance Fund Income (SMCAS)		34,060.00	-34,060.00
Total 210 Ambulance Fund Rev		34,060.00	-34,060.00
213 Edwardsburg Fire Fund Revenue			
213-000-451 Fire Fund Income (Edwardsburg)		63,086.08	-63,086.08
Total 213 Edwardsburg Fire Fund Revenue		63,086.08	-63,086.08
214 Niles Fire Fund Revenue			
214-000-451 Fire Fund Income (Niles)		92,147.29	-92,147.29
Total 214 Niles Fire Fund Revenue		92,147.29	-92,147.29
Total Income	\$557.00	\$806,693.37	\$ -806,136.37

MILTON TOWNSHIP

Budget vs. Actuals: FY2021-2022 - FY22 P&L

April 2021 - March 2022

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
GROSS PROFIT	\$557.00	\$806,693.37	\$ -806,136.37
Expenses			
101 General Fund Expenditures			
A TOWNSHIP BOARD			
101-136.5 Building Note Payment		128,345.00	-128,345.00
101-136.6 Extra Bldg. Note Payment		8,000.00	-8,000.00
101-702 Trustee Salary	240.00	5,760.00	-5,520.00
101-710 Salary-AA	1,917.51	42,182.40	-40,264.89
101-710.1 Secretary Wages	258.00	5,776.24	-5,518.24
101-710.2 Accrued Wags		4,500.00	-4,500.00
101-725.1 Amb/Fire Board Meet		720.00	-720.00
101-725.2 NATS Meetings		200.00	-200.00
101-725.3 FOIA Expense		20.00	-20.00
101-726 Office Expense	225.57	5,000.00	-4,774.43
101-728 Postage Expense		4,500.00	-4,500.00
101-813 MTA Dues		3,200.00	-3,200.00
101-813.1 NATS Membership		1,850.00	-1,850.00
101-850 Computer/Software/Equipment	7.40	5,000.00	-4,992.60
101-861.2 Commitee Mileage & Training		2,000.00	-2,000.00
101-900 Publications Exp.	1,178.49	2,000.00	-821.51
101-901 Legal Notices	201.98	1,000.00	-798.02
101-956 Late Fees & Charges	-4.00		-4.00
171-802 Training		400.00	-400.00
Total A TOWNSHIP BOARD	4,024.95	220,453.64	-216,428.69
B SUPERVISOR			
171-702 Salary	675.00	16,200.00	-15,525.00
171-702.1 Deputy		500.00	-500.00
Total B SUPERVISOR	675.00	16,700.00	-16,025.00
C ELECTIONS			
262-705 Wages Elect Inspec		2,000.00	-2,000.00
262-726 Election - Supplies		600.00	-600.00
262-901 Legal Notices	135.20	150.00	-14.80
262-931.1 Elect Mach Progm		500.00	-500.00
262-933 Elect Machine Maint		400.00	-400.00
262-975 Elec Meal Reimb		150.00	-150.00
Total C ELECTIONS	135.20	3,800.00	-3,664.80
D CLERK			
215-702 Salary	910.00	21,840.00	-20,930.00
215-702.1 Deputy Wages	54.00	3,000.00	-2,946.00
Total D CLERK	964.00	24,840.00	-23,876.00
E ACCOUNTING EXPENSES			
192-802 Accounting Fees		9,400.00	-9,400.00

MILTON TOWNSHIP

Budget vs. Actuals: FY2021-2022 - FY22 P&L

April 2021 - March 2022

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total E ACCOUNTING EXPENSES		9,400.00	-9,400.00
F BOARD OF REVIEW			
247-725 Wages		2,000.00	-2,000.00
247-731 Publications		100.00	-100.00
247-802.1 BOR Training		628.00	-628.00
247-861 Mileage		75.00	-75.00
247-864 Meals		150.00	-150.00
247-901 Legal/Notices		120.00	-120.00
Total F BOARD OF REVIEW		3,073.00	-3,073.00
G TREASURER			
101-253-702 (Salary)		20,640.00	-20,640.00
101-253-702.1 (Deputy Wages)		2,500.00	-2,500.00
253-702 Salary-Treasurer	860.00		860.00
253-734 Service Fees		50.00	-50.00
253-861 Mileage		50.00	-50.00
253-900 Tax Roll Printing		6,200.00	-6,200.00
Total G TREASURER	860.00	29,440.00	-28,580.00
H ASSESSOR			
257-815.1 Assessor Software		2,100.00	-2,100.00
257-817 Assessor Wages	1,169.00	28,056.00	-26,887.00
Assessment Notice Postage Expense		1,200.00	-1,200.00
Total H ASSESSOR	1,169.00	31,356.00	-30,187.00
I TOWNSHIP HALL			
265-850 Internet & Telephone	613.16	5,000.00	-4,386.84
265-921.2 Electric	749.39	6,200.00	-5,450.61
265-923.1 Gas	113.73	1,000.00	-886.27
265-931.3 Mowing & Snow Removal		9,500.00	-9,500.00
265-931.4 TH Cleaning	96.81	300.00	-203.19
265-933.2 Maintenance		4,000.00	-4,000.00
265-955 Security	19,451.78	4,200.00	15,251.78
Total I TOWNSHIP HALL	21,024.87	30,200.00	-9,175.13
J RENTAL EXP.			
265-710 Event Manager Pay		2,500.00	-2,500.00
265-710.1 Event Security		800.00	-800.00
265-726 Supplies		500.00	-500.00
265-970 Equipment		500.00	-500.00
Total J RENTAL EXP.		4,300.00	-4,300.00
K WEATHER SIRENS			
523-921.2 Electric	51.14	1,800.00	-1,748.86
523-934 Siren Maint.		1,300.00	-1,300.00
Total K WEATHER SIRENS	51.14	3,100.00	-3,048.86

MILTON TOWNSHIP

Budget vs. Actuals: FY2021-2022 - FY22 P&L

April 2021 - March 2022

		TOTAL	
		ACTUAL	BUDGET OVER BUDGET
L	ATTORNEY COSTS		
	266-826 Legal		10,000.00 -10,000.00
Total L	ATTORNEY COSTS		10,000.00 -10,000.00
M	INSPECTORS		
	371-702.3 Mechanical	1,232.00	6,800.00 -5,568.00
	371-724 Electrical	1,176.00	7,200.00 -6,024.00
	371-724.2 Building	2,052.00	11,200.00 -9,148.00
	371-724.3 Building Maintenance	100.00	2,400.00 -2,300.00
	371-724.4 Plumbing	755.20	3,360.00 -2,604.80
Total M	INSPECTORS	5,315.20	30,960.00 -25,644.80
N	ROADS & MUP		
	446-969 Roads & MUP		113,000.00 -113,000.00
Total N	ROADS & MUP		113,000.00 -113,000.00
O	STREET LIGHTS		
	448-921.2 Street Lights	1,392.88	11,000.00 -9,607.12
Total O	STREET LIGHTS	1,392.88	11,000.00 -9,607.12
P	Spring Cleaning		
	528-956 Spring Clean		3,500.00 -3,500.00
Total P	Spring Cleaning		3,500.00 -3,500.00
Q	PLANNING COMMISSION & ZBA		
	701-725 PC Wages		5,000.00 -5,000.00
	701-812 Consultants		3,000.00 -3,000.00
	701-826 Legal		2,000.00 -2,000.00
	701-901 Notices		200.00 -200.00
Total Q	PLANNING COMMISSION & ZBA		10,200.00 -10,200.00
R	ZONING		
	702-705.2 Salaries	801.00	19,800.72 -18,999.72
	702-861.2 Mileage		500.00 -500.00
	702-970 Cell Phone		600.00 -600.00
Total R	ZONING	801.00	20,900.72 -20,099.72
S	PARK & RECREATION		
	751-931 Maintenance		11,600.00 -11,600.00
Total S	PARK & RECREATION		11,600.00 -11,600.00
T	OTHER		
	301.832 Sheriff Patrol		20,000.00 -20,000.00
	850-822 FICA - Match		600.00 -600.00
	850-822.1 Pension Match	1,262.34	34,252.45 -32,990.11
	850-822.2 Medicare Match	93.15	5,500.00 -5,406.85
	850-822.3 Pension Fees	97.50	800.00 -702.50
	850-860 Payroll Expenses	252.00	325.00 -73.00
	850-860.2 Employee Medical	660.50	8,500.00 -7,839.50

MILTON TOWNSHIP

Budget vs. Actuals: FY2021-2022 - FY22 P&L

April 2021 - March 2022

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
850-910 Insurance		15,500.00	-15,500.00
Total T OTHER	2,365.49	85,477.45	-83,111.96
Total 101 General Fund Expenditures	38,778.73	673,300.81	-634,522.08
210 Ambulance Fund Expenditures			
210-306-801 Professional Services (SMCAS)		34,060.00	-34,060.00
Total 210 Ambulance Fund Expenditures		34,060.00	-34,060.00
213 Edwardsburg Fire Fund Expenditures			
213-306-801 Professional Services (Edwardsburg)		63,086.08	-63,086.08
Total 213 Edwardsburg Fire Fund Expenditures		63,086.08	-63,086.08
214 Niles Fire Fund Expenditures			
214-306-801 Professional Services (Niles)		92,147.29	-92,147.29
Total 214 Niles Fire Fund Expenditures		92,147.29	-92,147.29
Total Expenses	\$38,778.73	\$862,594.18	\$ -823,815.45
NET OPERATING INCOME	\$ -38,221.73	\$ -55,900.81	\$17,679.08
NET INCOME	\$ -38,221.73	\$ -55,900.81	\$17,679.08



Milton Township

General Fund Balance

Treasurer Flowers

03/31/21

UFCU		
Checking		\$331,924.47
Money Market		\$180,353.04
CD		\$106,569.22
CHEMICAL BANK:		
CD		\$39,980.39
CD		\$170,014.05
Escrow Funds		\$4,950.28
Transit Account for Credit Cards		\$1.19
Petty Cash		\$92.97
Treasurers Cash Box		\$150.00
Secretary Cash Box		\$100.00
Admin Assistant Cash Box		\$200.00
Insurance Escrow	\$1.93	
Ambulance Account	\$3,271.15	
Fire Account	\$15,909.08	
Building Loan Balance		
ENDING BALANCE	TOTAL	\$834,335.61

MILTON TOWNSHIP

Transaction List by Date

March 17 - April 20, 2021

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
03/17/2021	1035		ambulance	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-4,382.34
03/17/2021	1036		ambulance	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-4,487.83
04/08/2021	1037		ambulance	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-3,270.90
03/17/2021	1061		edwardsburg fire	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-3,144.19
03/17/2021	1063		edwardsburg fire	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-7,631.76
03/19/2021	1064		edwardsburg fire	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-
04/09/2021	1065		edwardsburg fire	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	11,064.19
04/09/2021	1065		edwardsburg fire	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-7,775.76
04/09/2021	1066		edwardsburg fire	101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-8,129.06
03/29/2021	2742	Blue Cross Blue Shield of Michigan		101 General Fund Expenditures:T OTHER:850- 860.2 Employee Medical	-660.50
04/01/2021	2743	Janice L. Woolverton	Pay Period: 03/22/2021-04/04/2021 21.5 Secretary, 308. 2.5 Clean, 50.	-Split-	-257.16
04/20/2021	2744	ADT Security Services		101 General Fund Expenditures:I TOWNSHIP HALL:265-955 Security	-276.06
04/20/2021	2745	Blue Cross Blue Shield of Michigan		101 General Fund Expenditures:T OTHER:850- 860.2 Employee Medical	-660.50
04/20/2021	2746	Cintas		101 General Fund Expenditures:I TOWNSHIP HALL:265-931.4 TH Cleaning	-46.81
04/20/2021	2747	Dobberteen Inspections		-Split-	-1,987.20
04/20/2021	2748	Eileen Glick		101 General Fund Expenditures:A TOWNSHIP BOARD:101-850 Computer/Software/Equipment	-7.40
04/20/2021	2749	Johnny M. Hamilton		101 General Fund Expenditures:M INSPECTORS:371-724 Electrical	-1,176.00
04/20/2021	2750	Leader Publications		-Split-	-337.18
04/20/2021	2751	Wayne Hardin, Inspector		101 General Fund Expenditures:M INSPECTORS:371-724.2 Building	-2,052.00
04/01/2021	DD	Phillip D. Egert	Pay Period: 03/15/2021-03/31/2021	-Split-	96.54
04/01/2021	DD	Phillip D. Egert	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-96.54
04/01/2021	DD	W. Eileen Glick	Pay Period: 03/15/2021-03/31/2021	-Split-	640.43
04/01/2021	DD	W. Eileen Glick	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-640.43
04/01/2021	DD	William M. Gibert	Pay Period: 03/15/2021-03/31/2021	-Split-	947.82
04/01/2021	DD	William M. Gibert	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-947.82
04/01/2021	DD	Anthony D. Floyd	Pay Period: 03/15/2021-03/31/2021	-Split-	691.92
04/01/2021	DD	Anthony D. Floyd	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-691.92

MILTON TOWNSHIP

Transaction List by Date

March 17 - April 20, 2021

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
04/01/2021	DD	Richard J. Mullin	Pay Period: 03/15/2021-03/31/2021	-Split-	95.72
04/01/2021	DD	Richard J. Mullin	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-95.72
04/01/2021	DD	Eric R. Renken	Pay Period: 03/15/2021-03/31/2021	-Split-	603.35
04/01/2021	DD	Eric R. Renken	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-603.35
04/01/2021	DD	Susan D. Botts-Flowers	Pay Period: 03/15/2021-03/31/2021	-Split-	701.39
04/01/2021	DD	Susan D. Botts-Flowers	Pay Period: 03/15/2021-03/31/2021	Direct Deposit Payable	-701.39
04/01/2021	DD	Cori L. Buchar	Pay Period: 03/22/2021-04/04/2021	-Split-	1,550.69
04/01/2021	DD	Cori L. Buchar	Pay Period: 03/22/2021-04/04/2021	Direct Deposit Payable	-1,550.69
04/02/2021	DD	May E. Weston	Pay Period: 03/22/2021-04/04/2021	-Split-	47.57
04/02/2021	DD	May E. Weston	Pay Period: 03/22/2021-04/04/2021	Direct Deposit Payable	-47.57
03/24/2021	ach	Indiana Michigan Power	101 General Fund Expenditures:I TOWNSHIP HALL:265-921.2 Electric		-162.30
03/25/2021	ach	Indiana Michigan Power	101 General Fund Expenditures:I TOWNSHIP HALL:265-921.2 Electric		-605.54
04/03/2021	ach	First Bancard		-Split-	-1,624.57
04/03/2021	ach	First Bancard		-Split-	-129.78
04/03/2021	ach	First Bancard	101 General Fund Expenditures:A TOWNSHIP BOARD:101-726 Office Expense		-95.79
04/12/2021	ach	Midwest Energy & Communications	101 General Fund Expenditures:O STREET LIGHTS:448-921.2 Street Lights		-415.00
04/12/2021	ach	Midwest Energy & Communications	101 General Fund Expenditures:K WEATHER SIRENS:523-921.2 Electric		-51.14
04/16/2021	ach	JOHN HANCOCK, USA		-Split-	-1,154.02
03/31/2021			101 General Fund Cash Accounts:United Federal Credit Union-Money Market		-2.00
03/31/2021			210 Ambulance Cash Accounts:210-001 Ambulance Cash Account		-2.00
04/01/2021		Wayne Hardin	Pay Period: 03/15/2021-03/31/2021	-Split-	0.00

Eileen Glick Zoning Permits 2021

Zoning Permit #	Date	Name of owner	Permit Pulled By	Property Address	Parcel #	Amount	Cash Receipt or Check
2021-01	1/12/2021	Justin & Megan Koenig	Pacemaker Building	30254 Stratford Ct	022-006-15	\$ 100.00	2575
2021-02	1/12/2021	Bill Martin	Power Home Solar	33123 US 12	150-010-00	\$ 100.00	Credit Card
2021-03	1/28/2021	Chuck Lee		70367 Ironwood	018-016-01	\$ 250.00	36838
2021-04	1/28/2021	Kevin James		33605 Bell St	150-018-00	\$ 100.00	131063
2021-05	2/4/2021	David & Lisa Blouin	R Detweiler Construction	69510 Turkey Trail	008-017-65	\$ 100.00	1909
2021-06	2/17/2021	Jon Groot / Michiana Recycling	Custom Fencing	33541 Reum Rd 33097 Lake Forest Ct	955-024-00	\$ 25.00	131070
2021-07	2/18/2021	Mike Mannell			620-119-00	\$ 25.00	131073
2021-08	2/18/2021	Kyle & Katie Urtel	Rusk Builders	Hidden Hills Dr	618-015-00	\$ 250.00	131134
Conditional Use	2/23/2021	Singh Sukhwinder	Brooks Architectural	33331 US 12	150-015-10	\$ 1,400.00	131135
2021-09	3/9/2021	Brent Daus		31080 Redfield	016-027-00	\$ 100.00	1711
2021-10	3/9/2021	Robert Briggs		29566 Folmer	002-024-50	\$ 100.00	3064
New since March BOT Packet							
2021-11	3/25/2021	Andrew Weedman	Capstone Builders	32074 Hidden Hills	618-010-00	\$ 250.00	131137



Niles Charter Township Fire Department Monthly Report to Milton Twp. Board - 2021

Type of Incidents	Niles Twp.		Milton Twp	
	March	YTD Total	March how many of these calls were for Milton Twp.	YTD calls Milton Twp.
Accident	8	24	1	3
Alarm / False Call	4	12		1
Burn Complaint		0		0
Carbon Monoxide Alarm		3		0
Commercial	2	3		0
Controlled Burn		1		0
Grass / Brush	9	9	1	1
Hazardous Condition	4	6		0
Medical Assist	3	5		0
Residential	3	9		0
Rescue / Extrication	1	3		0
Service Call	2	3		0
Shed / Garage / Barn		0		0
Smoke/Odor Investigation	2	7		0
Trash / Rubbish		0		0
Vehicle	1	2		0
Wash Down		0		0
Total Monthly Incidents	39	87	2	5
Non Dispatched Calls Handled by Career Staff Only (count included In Total Monthly Incidents)	0	2		

Total Firefighters responding to all Incidents	265	539		
Average firefighters per run	6.8	6.2		
Total Firefighters That Reponded To Dispatched Calls	265	536		
Average Firefighters That Responded To Dispatched Calls	6.8	6.3		
Burning Permits Sta. #1	40	45		
Burning Permits Sta. #2	118	138		

Mutual Aid Given to:	March	Year Total
Bertrand Twp	1	1
Buchanan City	1	2
Buchanan Twp		0
Clay Twp		0
Howard Twp	1	3
Niles City	2	8
Other		0
Total	5	14
Mutal Aid Reveived From:		
Bertrand Twp		0
Buchanan City		0
Buchanan Twp		0
Clay Twp		0
Howard Twp	1	1
Niles City	3	7
Other		0
Total	4	8
Monthly Trainings	1	3
Volunteer Perf. Stand.	0	0
Engineer Perf. Stand.	0	0
Career Shift Trainings	0	0
Career Perf. Stand.	0	0
Station Tours/Public Ed & Community Activities	2	4
Acting Chief Jesswein		3/31/21