

Milton Township

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Agenda for Milton Township Planning Commission Meeting

Milton Township Hall - 32097 Bertrand St., Niles, MI

PLANNING COMMISSION MEETING

January 14th, 2013 7:00 P.M.

FINAL

Planning Commission Members

Kara Boyles, Jeremy Clanton, Ron Jureziz, Richard Hebard, Sandra Redman, Diane Shields, Kelly Sweeney

Call to Order/Pledge of Allegiance: Meeting called to order at 7:02 PM

- Pledge of Allegiance was recited.
- All were present with the exception of Diane Shields.

Anyone Wishing to Speak to the Planning Commission: (3 min/person)

Susan Flowers-Surges Road is in poor shape and getting worse because of the work being done by Enbridge. MS Flowers wanted to bring this issue to the attention of the Planning Commission. Paul Sniadecki (Zoning Administrator) stated that there is a planned remedy in place. The Road Commission has the ability to ensure that the road is repaired and is aware of the situation. Robert Benjamin (Supervisor) has a tentative meeting scheduled with Enbridge.

Christopher Bolt – Manager of Road Commission – Road Commission is aware of the issue with Surges Road and Enbridge has agreed verbally to repair the road. Anything the Road Commission does now (minor repairs) will help serve as the foundation for the future improvements.

Approval of Agenda:

- The Planning Commission agreed to move new business – “Milton Township – Road Repair & Maintenance Annual Analysis and Recommendation to BOT” ahead of the old business to accommodate the Road Commission members in attendance.
- Current agenda was approved

Approval of Previous Minutes:

Motion: Jeremy made a motion we approve the December 3rd, 2012 minutes as corrected.

Seconded: Sandra seconded the motion

Discussion:

Vote: All in Favor: 6 Nays: None

Motion passed

Community Reports:

1. Zoning Administrator
 - a. On New Years Day, 5 star’s “application for a leave” to go to the Michigan Supreme Court was submitted.
 - b. Paul met with 3 property owners/developers

2. Township Board Representative
 - a. Garage Sale Ordinance was rejected by the Board of Trustees (BOT)
 - b. BOT passed a Parking Ordinance
3. Zoning Board of Appeals Representative
 - a. A Variance was granted-please see ZBA minutes.

New Business:

1. Milton Township – Road Repair & Maintenance Annual Analysis and Recommendation to BOT
 - a. Christopher Bolt made a presentation. He is the Engineer-Manager for Cass County Road Commission.
 - i. Passed out a Road Improvements list from last year (attachment A)
 - ii. Passed out a Road Count Map (attachment B)
 - iii. 1 ½ inch overlay is \$85,000 per mile.
 - iv. Chip & Seal is \$12,000-\$15,000 per mile. Recommendation is to do Chip & Seal every 3-5 years
 - v. Road Commission is capped at \$400,000 expenditure (for all of Cass County in 2013) and 5 Road Projects a year. After hitting this amount, the roads must be bid.
 - vi. Board of Trustees has allocated \$100,000 for Roads in 2013

Motion: Ron made a motion that the Planning Commission recommend to the BOT the following road improvement projects be completed in 2013:

1. Runkle Street-1 ½ inch asphalt overlay from Anderson to Conrad
2. Anderson Road-Sealcoat from US12 to Runkle
3. Anderson Road-Sealcoat from Runkle to Township Line
4. Runkle Street-Sealcoat from Beebe to Anderson

And further proposes that the BOT request that Bertrand Street from Batchelor to Gumwood with a 1 ½ inch asphalt overlay be put out for bid for 2014.

Seconded: Sandra seconded the motion

Discussion:

Vote: Roll Call vote

Kara Yes, Jeremy Yes, Ron Yes, Sandra Yes, Kelly No and Richard No

Motion passed

Old Business:

1. Zoning Ordinance Update –Sub committee member selection/confirmation, process, meeting dates, administration, etc.
 - a. The chairperson appointed, Ron, Kelly and Richard to the sub committee.
 - b. The sub committee is planning to meet on Fridays on a bi-weekly basis from 3-5 PM starting Jan 25, 2013.
2. Industrial Zoning District-Potential Changes and consideration of Public Notice Date.
 - a. Tabled to the February Meeting
3. Planning Commission Code of Conduct
 - a. Tabled to the February Meeting
4. Milton Township Master Plan Goal / Objective Tracker– PC Member Assignment
 - a. The chairperson, with agreement from the Planning Commission, made the following appointments.
 - i. Agriculture and Farmland Preservation
 - a. Lead: Ron
 - b. Support Members: Diane and Kelly
 - ii. Rural Character and Natural Features
 - a. Lead: Kara
 - b. Support Members: Jeremy and Richard

- iii. Land Use Planning and Zoning
 - a. Lead: Kelly
 - b. Support Members: Richard and Ron
- iv. Growth and Development
 - a. Lead Richard
 - b. Support Members: Kara and Ron
- v. Community Facilities and Services
 - a. Lead: Jeremy
 - b. Support Members: Diane and Richard
- vi. Housing and Neighborhoods
 - a. Lead: Sandra
 - b. Support Members: Kelly and Kara

5. P.C Meeting Dates – 2013 (2nd Announcement and confirmation)

a. The Dates are as follows for 2013, meetings to start at 7:00 PM:

- | | |
|----------------------|-----------------------|
| i. January 14, 2013 | vii. July 1, 2013 |
| ii. February 4, 2013 | viii. August 12, 2013 |
| iii. March 4, 2013 | ix. September 9, 2013 |
| iv. April 1, 2013 | x. October 7, 2013 |
| v. May 6, 2013 | xi. November 4, 2013 |
| vi. June 3, 2013 | xii. December 2, 2013 |

New Business:

1. Planning Commission – Annual Budget Review
 - a. The Planning Commission discussed the 4/01/2012 to 03/21/2012 budget and Kelly will bring a proposed budget to the next meeting.
2. Garage Sale Ordinance language – Rejected/returned to PC by BOT for reconsideration
 - a. Tabled to February Meeting
 - b. Kelly to draft revised language for the Garage Sale Ordinance based on BOT comments for PC consideration.
3. Zoning Ordinance – Potential Text Amendments for consideration by PC prior to full update of ZO work effort by sub committee.
 - a. This issue needs to be addressed at the March Meeting – based on the Zoning Administrators comments this topic needs to be a high priority.
 - b. Present tense, principal definitions etc need to be cleaned up and addressed.
 - c. Public hearing should be planned for at the beginning of the March meeting.

Board Member Comments:

Kelly will not be able to attend in person but will attempt to “Skype” for the February 4, 2013 meeting.
 Jeremy will not be in attendance for the April 1st meeting.
 Kara will not be in attendance for the April 1st meeting.

Announcements:

Adjournment:

Motion: Ron made a motion to adjourn the meeting
 Seconded: Sandra seconded the motion
 Vote: All in Favor: 6 Nays: None
Motion passed

Meeting was adjourned at 9:27 PM
 Minutes respectfully submitted by Kelly Sweeney