

Milton Township  
1829



# Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742  
Email: [milton@miltontwp.org](mailto:milton@miltontwp.org) Website: [www.miltontwp.org](http://www.miltontwp.org)

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**Agenda for Milton Township Public Hearing  
Milton Township Hall - 32097 Bertrand St., Niles, MI  
Tuesday December 10, 2019 7:00 P.M.**

**Call to Order/Pledge of Allegiance:**

**Public Hearing:**

1. Ambulance Budget
2. Fire Department Budget

**Adjournment:**



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## Agenda for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday December 10, 2019 7:00 P.M.

### Call to Order/Pledge of Allegiance:

### Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
3. Visiting officials

### Anyone Wishing to Speak to the Board: (3 min/person)

### Board Member Comments:

### Approval of Agenda:

### Approval of Previous Minutes:

### Business (w/attendees):

#### Old Business:

#### New Business:

1. Gumwood Roundabout Township Cost Sharing
2. 2020 Poverty Exemption
3. Cass County Hazard Mitigation Plan
4. Employee Reorganization
5. PC Budget

### Financial Report:

1. Review of Township Budget
2. Financial Reports
3. Approval of Checks

### Adjournment:



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## 2020 Milton Poverty Exemption Income Guidelines and Asset Test

To be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a homestead the property for which an exemption is requested.
2. File a Milton Township Poverty Exemption Form with the supervisor or board of review using the Milton Township Poverty Exemption Application supplied by Milton Township, accompanied by federal and state income tax returns for all persons residing in the homestead, including property tax credit returns filed in the immediately preceding year or in the current year as well as any additional information as set forth in the Poverty Exemption Application. A Poverty Exemption Affidavit (4988) can be filed instead of the tax return if the person is not required to file a federal or state income tax return for the current or preceding year.
3. Produce a valid driver's license or other form of identification if requested.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
5. Meet the federal poverty income guidelines as defined as and determined annually by the United States Office of Management and Budget.

### 2020 Federal Poverty Guidelines

Persons in a family/household	Poverty Guidelines
1	\$12,490
2	16,910
3	21,330
4	25,750
5	30,170
6	34,590
7	39,010
8	43,430
For families/households with more than 8 persons, add \$4,420 for each additional person	

**Meet additional eligibility requirements as determined by the township board, including:**

1. The maximum value of assets eligible for the exemption is \$30,000.
2. The following items do not count towards the maximum value of assets:
  - a. Principal primary residence
  - b. One motor vehicle for each licensed driver residing full time at the property in an amount not to exceed \$15,000 in value.
3. The following items will count towards the maximum value of assets (this is not to be considered an exhaustive list):
  - a. Additional land than the minimum “footprint” for the home or additional land than the minimum zoning requirement for the property, whichever is greater.
  - b. A second home
  - c. Vehicles
  - d. Recreational vehicles
  - e. Buildings other than the residence
  - f. Jewelry
  - g. Antiques
  - h. Artworks
  - i. Equipment
  - j. Other personal property of value
  - k. Bank accounts over \$2,500
  - l. Stocks

The board of review shall follow the above guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.



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2019-\_\_\_\_\_

## Cass County Hazard Mitigation Plan

**WHEREAS**, Milton Township, Cass County Michigan is at risk from hazards that could damage commercial, residential and public properties, displace citizens and businesses, close transportation routes, and present public health and safety concerns; and

**WHEREAS**, members of this community were invited to participate in the development of the Cass County Hazard Mitigation Plan that addresses local hazards including those affecting Milton Township, Cass County Michigan and the community's options to reduce overall damage and impact from natural and technological hazards; and

**WHEREAS**, an adopted Hazard Mitigation Plan is required as a condition for local units of government to receive funding for hazard mitigation projects; and

**WHEREAS**, the Michigan State Police Emergency Management/Homeland Security Division and Federal Emergency Management Agency, Region V officials have reviewed the Hazard Mitigation Plan and approved it contingent upon this official adoption by the participating jurisdictions of this plan;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Milton Township hereby adopts the Cass County Hazard Mitigation Plan as an official plan of Milton Township.

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

### Roll Call Vote:

Supervisor	Eric Renken	___ Yes	___ No
Clerk	Steve Sante	___ Yes	___ No
Treasurer	Susan Flowers	___ Yes	___ No
Trustee	Paul Romanetz	___ Yes	___ No
Trustee	Rich Mullin	___ Yes	___ No

The Motion Carried.

**CERTIFICATE**

I, Steve Sante, the duly appointed and Clerk of Milton Township, hereby certify the foregoing resolution was adopted by the Milton Township Board by a roll call vote at the regular monthly meeting of the Milton Township Board of Trustees held on November 12<sup>th</sup>, 2019 and that this resolution was ordered to take immediate effect.

\_\_\_\_\_  
Steve Sante

Clerk of Milton Township, Cass County Michigan

Date

# MILTON TOWNSHIP

## BUDGET VS. ACTUALS: FY 2019-2020 - FY20 P&L

April 2019 - March 2020

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
<b>A TAXES</b>			
403 REAL TAXES - CURRENT		133,912.25	-133,912.25
413 DELINQ. & MAY TAX	154.01		154.01
414 DELIQ. INTEREST / PENALTY	143.14		143.14
430 MILTON ALLOCATED TAXES	15,773.60	35,000.00	-19,226.40
447 SUMMER TAX	4,621.10	4,800.00	-178.90
450 ADMIN FEE	21,339.83	55,450.00	-34,110.17
<b>Total A TAXES</b>	<b>42,031.68</b>	<b>229,162.25</b>	<b>-187,130.57</b>
<b>B LICENSES &amp; PERMITS</b>			
472 COMCAST FRANCHISE	23,695.24	26,000.00	-2,304.76
477 BUILDING PERMITS	18,826.00	25,200.00	-6,374.00
477.1 ELECTRICAL PERMITS	9,571.00	14,400.00	-4,829.00
477.2 MECHANICAL PERMITS	9,866.50	9,600.00	266.50
477.3 PLUMBING PERMITS	4,492.00	3,600.00	892.00
<b>Total B LICENSES &amp; PERMITS</b>	<b>66,450.74</b>	<b>78,800.00</b>	<b>-12,349.26</b>
<b>C STATE GRANTS</b>			
574 STATE SHARED REVENUE	222,112.00	307,643.00	-85,531.00
575 METRO FUNDS	4,221.88	3,000.00	1,221.88
<b>Total C STATE GRANTS</b>	<b>226,333.88</b>	<b>310,643.00</b>	<b>-84,309.12</b>
<b>D CHARGES FOR SERVICES</b>			
626 CONDITIONAL USE APPLICATION		300.00	-300.00
627 FOIA FEES		20.00	-20.00
628 LAND SPLIT FEES	1,050.00		1,050.00
628 SITE PLAN REVIEW	1,326.00		1,326.00
628.1 PARCEL BOUNDARY ADJUSTMENT	750.00	500.00	250.00
628.3 REZONING REQUEST APPL.	1,475.00		1,475.00
628.4 LAND SPLIT / DIVISION FEE	105.00		105.00
629 ZBA HEARINGS		500.00	-500.00
631 PTAF		-450.00	450.00
<b>Total D CHARGES FOR SERVICES</b>	<b>4,706.00</b>	<b>870.00</b>	<b>3,836.00</b>
<b>E INTEREST AND RENTS</b>			
665 INTEREST INCOME	5,842.23	600.00	5,242.23
669 Township Room Rentals	7,650.00	4,500.00	3,150.00
670 Table & Chair Rental		20.00	-20.00
<b>Total E INTEREST AND RENTS</b>	<b>13,492.23</b>	<b>5,120.00</b>	<b>8,372.23</b>
<b>F OTHER REVENUES</b>			
675 DONATIONS & GRANTS	153.93		153.93
676 OTHER REVENUES		5,000.00	-5,000.00
676.2 SMCAS ANNUAL CONTRACT	11,880.98		11,880.98
676.2 SMCAS ANNUAL CONTRACT	160.00	1,250.00	-1,090.00
678 REIMBURSEMENT - ELECTIONS		1,500.00	-1,500.00
<b>Total F OTHER REVENUES</b>	<b>12,194.91</b>	<b>7,750.00</b>	<b>4,444.91</b>

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Uncategorized Income	284.20		284.20
<b>Total Income</b>	<b>\$365,493.64</b>	<b>\$632,345.25</b>	<b>\$ -266,851.61</b>
<b>GROSS PROFIT</b>	<b>\$365,493.64</b>	<b>\$632,345.25</b>	<b>\$ -266,851.61</b>
Expenses			
101-101-850.1 Internet1	399.66		399.66
101-265-970.2 WEATHER SIREN ELE2	365.86		365.86
<b>A TOWNSHIP BOARD</b>			
101-101-136.5 BUILDING NOTE PMT		128,344.28	-128,344.28
101-101-136.6 EX. BLDG NOTE PMT	7,129.90	7,129.90	0.00
101-101-702 Trustee Salary	3,420.00	5,760.00	-2,340.00
101-101-710 SALARY-AA	24,910.24	36,360.00	-11,449.76
101-101-710.1 SECRETARY WAGES	4,385.50	6,414.72	-2,029.22
101-101-710.2 ACCRUED WAGES	1,699.87	1,915.25	-215.38
101-101-725.1 Amb. Board Meet		360.00	-360.00
101-101-725.2 NATS Meetings	101.34	360.00	-258.66
101-101-725.3 FOIA Expense		20.00	-20.00
101-101-725.4 FIRE BOARD MEETIN	60.00	720.00	-660.00
101-101-726 Office Expense	1,947.37	3,000.00	-1,052.63
101-101-728 Postage Expense	3,111.46	3,000.00	111.46
101-101-731 Publications Exp.	408.34	2,000.00	-1,591.66
101-101-802.2 Trustee Training		400.00	-400.00
101-101-813 MTA Dues	3,168.51	3,169.00	-0.49
101-101-813.1 NATS Membership		1,850.00	-1,850.00
101-101-815 Computer & Software	2,859.18	4,200.00	-1,340.82
101-101-850 Telephone	3,272.82	6,000.00	-2,727.18
101-101-850.1 Internet	2,016.59	3,620.00	-1,603.41
101-101-861.2 Commitee Mileage		100.00	-100.00
101-101-901 Legal Notices	210.22	800.00	-589.78
101-101-970 Equipment/Furniture	1,972.99	2,000.00	-27.01
<b>Total A TOWNSHIP BOARD</b>	<b>60,674.33</b>	<b>217,523.15</b>	<b>-156,848.82</b>
<b>B SUPERVISOR</b>			
101-171-702 (Salary)	10,800.00	16,200.00	-5,400.00
101-171-702.1 (Deputy Salary)		1,000.00	-1,000.00
<b>Total B SUPERVISOR</b>	<b>10,800.00</b>	<b>17,200.00</b>	<b>-6,400.00</b>
<b>C ELECTIONS</b>			
101-191-705 Wages Elect Inspec	-12.99	900.00	-912.99
101-191-726 Election - Supplies	-41.75		-41.75
101-191-901 Legal Notices		200.00	-200.00
101-191-931.1 Elect Mach Progm	295.00	850.00	-555.00
101-191-933 Elect Machine Maint		245.00	-245.00
101-191-975 Elec Meal Reimb	0.00	200.00	-200.00
<b>Total C ELECTIONS</b>	<b>240.26</b>	<b>2,395.00</b>	<b>-2,154.74</b>
<b>D CLERK</b>			
101-215-702 Salary-Clerk	14,632.03	21,840.00	-7,207.97
101-215-702.1 Wages - Deputy	280.09	1,000.00	-719.91
101-215-815 Computer Software	558.00	1,300.00	-742.00
<b>Total D CLERK</b>	<b>15,470.12</b>	<b>24,140.00</b>	<b>-8,669.88</b>
<b>E EXTERNAL AUDITS</b>			



	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
101-202-802 Other Acct Fees	10,777.50	8,500.00	2,277.50
101-202-802.1 Consulting Srvcs		500.00	-500.00
<b>Total E EXTERNAL AUDITS</b>	<b>10,777.50</b>	<b>9,000.00</b>	<b>1,777.50</b>
<b>F BOARD OF REVIEW</b>			
101-247-725 (Wages)	275.00	2,000.00	-1,725.00
101-247-731 (Publications)		100.00	-100.00
101-247-802.1 (BOR Training)	147.50	628.00	-480.50
101-247-861 (Mileage)	48.45	75.00	-26.55
101-247-864 (Meals)		150.00	-150.00
101-247-901 (Legal/Notices)		120.00	-120.00
<b>Total F BOARD OF REVIEW</b>	<b>470.95</b>	<b>3,073.00</b>	<b>-2,602.05</b>
<b>G TREASURER</b>			
101-253-702 (Salary)	13,760.00	20,640.00	-6,880.00
101-253-702.1 (Deputy Wages)	237.37	1,000.00	-762.63
101-253-734 (Service Fees)		50.00	-50.00
101-253-802.1 (Treasurer Train)		200.00	-200.00
101-253-815 (Computer)		300.00	-300.00
101-253-816 (Tax Roll Printing)	6,051.60	6,200.00	-148.40
101-253-861 (Mileage)		50.00	-50.00
101-253-970 (Equipment)		300.00	-300.00
66900 101-253-956 Recon Disrepancy		100.00	-100.00
<b>Total G TREASURER</b>	<b>20,048.97</b>	<b>28,840.00</b>	<b>-8,791.03</b>
<b>H ASSESSOR</b>			
101-257-809 ASSESSOR TRAINING		1,200.00	-1,200.00
101-257-815 BSA SOFTWARE		2,000.00	-2,000.00
101-257-815.1 ASSESSOR SOFTWARE	840.00	1,000.00	-160.00
101-257-817 ASSESSOR WAGES	19,449.00	27,504.00	-8,055.00
<b>Total H ASSESSOR</b>	<b>20,289.00</b>	<b>31,704.00</b>	<b>-11,415.00</b>
<b>I SMITH'S CHAPEL</b>			
101-265-923.2 SC Heat	54.15	55.00	-0.85
<b>Total I SMITH'S CHAPEL</b>	<b>54.15</b>	<b>55.00</b>	<b>-0.85</b>
<b>J TOWNSHIP HALL</b>			
101-265-921.2 TH Electric	3,731.73	5,000.00	-1,268.27
101-265-923.1 TH Gas	806.09	1,000.00	-193.91
101-265-924 TH Security	940.14	1,250.00	-309.86
101-265-931.3 Mow Srvcs	5,592.25	5,593.00	-0.75
101-265-931.4 TH Cleaning	93.72	250.00	-156.28
101-265-931.5 Snow Srvcs	140.00	2,000.00	-1,860.00
101-265-933 TH Equip. Maint.	1,162.39	1,162.39	0.00
101-265-933.2 TH Maintenance	2,275.60	4,445.00	-2,169.40
<b>Total J TOWNSHIP HALL</b>	<b>14,741.92</b>	<b>20,700.39</b>	<b>-5,958.47</b>
<b>J.1 OLD TWSP HALL</b>			
101-265-921 ELECTRIC	18.67	500.00	-481.33
101-265-923.2 HEAT	170.86	400.00	-229.14
101-265-933.3 MAINT.	1,660.00	1,660.00	0.00
<b>Total J.1 OLD TWSP HALL</b>	<b>1,849.53</b>	<b>2,560.00</b>	<b>-710.47</b>
<b>J.2 RENTAL EXP.</b>			
101-265-710 Event Manager Pay	2,310.20	2,500.00	-189.80

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
101-265-710.1 SECURITY SERVICES	200.00	800.00	-600.00
101-265-726 SUPPLIES	193.32	500.00	-306.68
101-265-970 EQUIPMENT		500.00	-500.00
<b>Total J.2 RENTAL EXP.</b>	<b>2,703.52</b>	<b>4,300.00</b>	<b>-1,596.48</b>
J.3 WEATHER SIRENS			
101-265-934 Siren Maint.	1,275.00	1,500.00	-225.00
101-265-970 SIREN EQUIP		200.00	-200.00
101-265-970.2 WEATHER SIREN ELE	368.88	650.00	-281.12
<b>Total J.3 WEATHER SIRENS</b>	<b>1,643.88</b>	<b>2,350.00</b>	<b>-706.12</b>
K ATTORNEY COSTS			
101-266-826 LEGAL	6,602.84	10,000.00	-3,397.16
<b>Total K ATTORNEY COSTS</b>	<b>6,602.84</b>	<b>10,000.00</b>	<b>-3,397.16</b>
L INSPECTORS	-849.00		-849.00
101-371-702.3 MECHANICAL LABOR	7,309.20	8,000.00	-690.80
101-371-724 ELECTRICAL LABOR	8,537.60	12,000.00	-3,462.40
101-371-724.2 BUILDING WAGES	18,534.51	21,000.00	-2,465.49
101-371-724.3 BUILD MAINT. WAGE	-373.00	3,000.00	-3,373.00
101-371-724.4 PLUMBING LABOR	4,176.00	3,000.00	1,176.00
101-371-726 INSPECTOR SUPPLIES		700.00	-700.00
101-371-802 CONFERENCES		300.00	-300.00
<b>Total L INSPECTORS</b>	<b>37,335.31</b>	<b>48,000.00</b>	<b>-10,664.69</b>
M ROADS			
101-446-969 ROADS	69,614.46	69,615.00	-0.54
101-446-969.5 MUP DESIGN	1,300.00	1,300.00	0.00
101-446.969.1 SIGNS	0.00	400.00	-400.00
<b>Total M ROADS</b>	<b>70,914.46</b>	<b>71,315.00</b>	<b>-400.54</b>
N STREET LIGHTS			
101-448-820 STREET LIGHTS - ALL	6,183.10	8,500.00	-2,316.90
<b>Total N STREET LIGHTS</b>	<b>6,183.10</b>	<b>8,500.00</b>	<b>-2,316.90</b>
O Spring Cleaning			
101-528-943 TRASH CONTAINER	1,988.89	2,162.00	-173.11
<b>Total O Spring Cleaning</b>	<b>1,988.89</b>	<b>2,162.00</b>	<b>-173.11</b>
P PLANNING COMMISSION			
101-410-725 (PC-Wages)	3,785.09	4,500.00	-714.91
101-410-726 (PC-supplies)		200.00	-200.00
101-410-802 (PC-Conferences)		600.00	-600.00
101-410-812 (PC-consultants)	2,289.00	3,000.00	-711.00
101-410-826 (PC-Legal)	1,040.00	3,000.00	-1,960.00
101-410-901 (PC-Legal/Notices)		400.00	-400.00
<b>Total P PLANNING COMMISSION</b>	<b>7,114.09</b>	<b>11,700.00</b>	<b>-4,585.91</b>
Payroll Expenses	13,677.04		13,677.04
Taxes	165.88		165.88
<b>Total Payroll Expenses</b>	<b>13,842.92</b>		<b>13,842.92</b>
Q ZBA			
101-410-725.1 (ZBA WAGES)		400.00	-400.00
101-410-726.1 (ZBA SUPPLIES)		100.00	-100.00
101-410-826.1 (ZBA-LEGAL)		100.00	-100.00

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
101-410-861.1 (ZBA-MILEAGE)		100.00	-100.00
101-410-901.1 ZBA-LEGAL NOTICE		100.00	-100.00
<b>Total Q ZBA</b>		<b>800.00</b>	<b>-800.00</b>
<b>R ZONING</b>			
101-410-705.2 SALARIES	13,353.00	18,864.00	-5,511.00
101-410-802.3 ZA TRAINING	158.46	300.00	-141.54
101-410-826.2 LEGAL	160.00	500.00	-340.00
101-410-861.2 ZA - MILEAGE	418.30	800.00	-381.70
101-410-970 CELL PHONE REIMB.	300.00	600.00	-300.00
101-410-970.1 EQUIPMENT		200.00	-200.00
<b>Total R ZONING</b>	<b>14,389.76</b>	<b>21,264.00</b>	<b>-6,874.24</b>
<b>S PARK &amp; RECREATION</b>			
101-751-931 PARK -MAINTENANCE	220.00	500.00	-280.00
101-751-931.1 PORTA POTTY		1,200.00	-1,200.00
101-751-931.2 PARK-IMPROVEMENT		1,000.00	-1,000.00
<b>Total S PARK &amp; RECREATION</b>	<b>220.00</b>	<b>2,700.00</b>	<b>-2,480.00</b>
<b>T OTHER</b>			
101-850-822 FICA - MATCH	568.74	688.20	-119.46
101-850-822.1 PENSION - MATCH	17,676.82	16,835.81	841.01
101-850-822.2 MEDICARE - MATCH	5,067.14	5,900.00	-832.86
101-850-822.3 PENSION - FEES	775.00	300.00	475.00
101-850-860 PAYROLL EXPENSES	151.89	2,000.00	-1,848.11
101-850-860.1 EMP DEDUCTIONS	527.93	527.93	0.00
101-850-860.2 EMPLOYEE MEDICAL	3,561.13	7,696.00	-4,134.87
101-850-910 INSURANCE	15,500.05	15,501.00	-0.95
101-850-921 SHERIFF'S PATROL		8,000.00	-8,000.00
<b>Total T OTHER</b>	<b>43,828.70</b>	<b>57,448.94</b>	<b>-13,620.24</b>
<b>Total Expenses</b>	<b>\$362,949.72</b>	<b>\$597,730.48</b>	<b>\$ -234,780.76</b>
<b>NET OPERATING INCOME</b>	<b>\$2,543.92</b>	<b>\$34,614.77</b>	<b>\$ -32,070.85</b>
<b>Other Income</b>			
101-991-000 Transfers in	70,000.00		70,000.00
101-995-000 Transfers out	-70,000.00		-70,000.00
<b>Total Other Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET OTHER INCOME</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET INCOME</b>	<b>\$2,543.92</b>	<b>\$34,614.77</b>	<b>\$ -32,070.85</b>



# Milton Township

## General Fund Balance

Treasurer Flowers

11/30/19

<b>FIFTH THIRD</b>		
Checking		69,221.80
<b>UFCU</b>		104,329.69
<b>UFCU</b>		108,826.38
<b>UFCU New General Fund</b>		137,002.18
<b>CHEMICAL BANK:</b>		
CD		39,285.02
CD		168,202.25
Escrow Funds		5,323.53
Transit Account for Credit Cards		2.55
Petty Cash		93.42
Treasurers Cash Box		150.00
Admin Assistant Cash Box		200.00
Insurance Escrow	76.81	
Ambulance Account	1.01	
Fire Account	1.01	
Building Loan Balance 2019		1,088,747.45
<b>ENDING BALANCE</b>	<b>TOTAL</b>	<b>\$632,636.82</b>

# MILTON TOWNSHIP

## TRANSACTION LIST BY DATE

November 12 - December 10, 2019

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
11/12/2019	12431	Kruggel, Lawton & Company, LLC		E EXTERNAL AUDITS:101-202-802 Other Acct Fees	-7,277.50
11/12/2019	12432	APEX Software		H ASSESSOR:101-257-815.1 ASSESSOR SOFTWARE	-340.00
11/12/2019	12452	Wightman		M ROADS:101-446-969.5 MUP DESIGN	-1,300.00
11/12/2019	ACH	Midwest Energy & Communications		N STREET LIGHTS:101-448-820 STREET LIGHTS - ALL	-421.27
11/12/2019	ACH	Midwest Energy & Communications		101-265-970.2 WEATHER SIREN ELE2	-47.79
11/12/2019	12464	Bauckham Sparks Thall Seeber & Kaufman		K ATTORNEY COSTS:101-266-826 LEGAL	-933.30
11/12/2019	12466	Michiana Finish Grade		J TOWNSHIP HALL:101-265-931.3 Mow Srvcs	-535.00
11/12/2019	12465	Johnny M. Hamilton		L INSPECTORS:101-371-724 ELECTRICAL LABOR	-1,128.00
11/13/2019	ACH	AMERICAN ELECTRIC POWER		N STREET LIGHTS:101-448-820 STREET LIGHTS - ALL	-62.84
11/13/2019	2002	Dobberteen Inspections		-Split-	-3,419.60
11/13/2019	2000	ADT Security Services		J TOWNSHIP HALL:101-265-924 TH Security	-59.40
11/13/2019	2004	Kruggel, Lawton & Company, LLC		E EXTERNAL AUDITS:101-202-802 Other Acct Fees	-500.00
11/13/2019	2001	Cintas		J TOWNSHIP HALL:101-265-933.2 TH Maintenance	-104.96
11/13/2019	2003	Indiana Michigan Power		N STREET LIGHTS:101-448-820 STREET LIGHTS - ALL	-5.27
11/14/2019	ACH	Comcast Business		A TOWNSHIP BOARD:101-101-850 Telephone	-110.41
11/14/2019	2006	First Bancard		A TOWNSHIP BOARD:101-101-726 Office Expense	-33.86
11/14/2019	ACH	First Bancard		D CLERK:101-215-815 Computer Software	-95.00
11/14/2019	2008	Blue Cross Blue Shield of Michigan		T OTHER:101-850-860.2 EMPLOYEE MEDICAL	-647.61
11/15/2019	12473	Karen J. Shirk	Pay Period: 11/07/2019-11/13/2019	-Split-	-88.10
11/15/2019	12469	Kenneth H. Filipek	Pay Period: 11/07/2019-11/13/2019	-Split-	-44.04
11/15/2019	12472	Scott A. Kretchman	Pay Period: 11/07/2019-11/13/2019	-Split-	-44.05
11/15/2019	12470	Anthony D. Floyd	Pay Period: 11/07/2019-11/13/2019	-Split-	-88.10
11/15/2019	12478	Richard J. Mullin	Pay Period: 11/01/2019-11/14/2019	-Split-	-95.72
11/15/2019	12476	W. Eileen Glick	Pay Period: 11/01/2019-11/14/2019	-Split-	-666.89

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
11/15/2019	12475	William M. Gibert	Pay Period: 11/01/2019-11/14/2019	-Split-	-927.98
11/15/2019		Steve W. Sante	Pay Period: 11/01/2019-11/14/2019	-Split-	0.00
11/15/2019	12480	Paul E. Romanetz	Pay Period: 11/01/2019-11/14/2019	-Split-	-134.79
11/15/2019	12479	Eric R. Renken	Pay Period: 11/01/2019-11/14/2019	-Split-	-601.63
11/15/2019	12474	Susan D. Botts-Flowers	Pay Period: 11/01/2019-11/14/2019	-Split-	-699.31
11/15/2019	12477	Wayne Hardin	Pay Period: 11/01/2019-11/14/2019	-Split-	-3,223.96
11/15/2019	12481	Revana R. Stewart	Pay Period: 11/01/2019-11/14/2019	-Split-	-176.70
11/15/2019	12482	Cori L. Buchar	Pay Period: 11/09/2019-11/22/2019	-Split-	-1,335.51
11/18/2019				J TOWNSHIP HALL:101-265-933.2 TH Maintenance	-48.45
11/21/2019	ACH	Indiana Michigan Power		J TOWNSHIP HALL:101-265-921.2 TH Electric	-487.80
11/21/2019	2009	Roger K. Kempton	Pay Period: 11/21/2019-11/27/2019	-Split-	-48.46
11/25/2019	ACH	Pitney Bowes		A TOWNSHIP BOARD:101-101-728 Postage Expense	-300.00
11/26/2019	2026	Prideprint		A TOWNSHIP BOARD:101-101-726 Office Expense	-166.92
11/26/2019	2025	Leader Publications		A TOWNSHIP BOARD:101-101-731 Publications Exp.	-90.52
11/26/2019	2023	Comcast Business		101-101-850.1 Internet1	-399.66
11/26/2019	2027	ProMark		A TOWNSHIP BOARD:101-101-726 Office Expense	-171.48
11/26/2019	2027	Spring-Green		J TOWNSHIP HALL:101-265-931 TH Lawn Maint.	-67.95
11/26/2019	2022	Cass County Reserves		J TOWNSHIP HALL:101-265-924 TH Security	-125.00
11/26/2019	2024	First Bankcard		A TOWNSHIP BOARD:101-101-726 Office Expense	-106.85
11/26/2019	2028	Cintas		J TOWNSHIP HALL:101-265-933.2 TH Maintenance	-61.48
11/27/2019	2011	Susan D. Botts-Flowers	Pay Period: 11/15/2019-11/30/2019	-Split-	-699.31
11/27/2019		Revana R. Stewart	Pay Period: 11/15/2019-11/30/2019	-Split-	-73.27
11/27/2019		Richard J. Mullin	Pay Period: 11/15/2019-11/30/2019	-Split-	-95.72
11/27/2019		Paul E. Romanetz	Pay Period: 11/15/2019-11/30/2019	-Split-	-95.15
11/27/2019	2015	Eric R. Renken	Pay Period: 11/15/2019-11/30/2019	-Split-	-601.63
11/27/2019		Steve W. Sante	Pay Period: 11/15/2019-11/30/2019	-Split-	-91.29
11/27/2019		W. Eileen Glick	Pay Period: 11/15/2019-11/30/2019	-Split-	-666.89

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
11/27/2019		William M. Gibert	Pay Period: 11/15/2019-11/30/2019	-Split-	-927.98
11/27/2019		Wayne Hardin	Pay Period: 11/15/2019-11/30/2019	-Split-	0.00
11/27/2019	2020	Cori L. Buchar	Pay Period: 11/09/2019-11/22/2019	-Split-	-1,169.77
11/27/2019	2021	Emma J. Osowski	Pay Period: 11/21/2019-11/27/2019	-Split-	-60.45
12/02/2019	ACH	Semco Energy		J TOWNSHIP HALL:101-265-923.1 TH Gas	-35.02
12/02/2019	2029	Milton Township		004.1 SECRETARY CASH BOX	-100.00
12/10/2019	2005	Cass County Road Commission		M ROADS:101-446.969.1 SIGNS	-200.00
12/10/2019	2010	Cass County Reserves		J.2 RENTAL EXP.:101-265-710.1 SECURITY SERVICES	-100.00
12/10/2019	2031	Nick Williamson		J TOWNSHIP HALL:101-265-931.5 Snow Srvc	-140.00
12/10/2019	2030	Leader Publications		A TOWNSHIP BOARD:101-101-731 Publications Exp.	-91.96
12/10/2019	2032	Johnny M. Hamilton		L INSPECTORS:101-371-724 ELECTRICAL LABOR	-680.80