

Milton Township

32097 Bertrand St., Niles, MI 49120

Phone (269)684-7262 Fax (269)684-1742

Email: milton@miltontwp.org

Website: www.miltontwp.org

Planning Commission Members

Kara Boyles, Jeremy Clanton, Ron Jureziz, Richard Hebard, Geoff Klopenstine, Karen Shirk, Kelly Sweeney

**FINAL Minutes for Milton Township Planning Commission Meeting
Milton Township Hall – 32097 Bertrand St., Niles, MI
PLANNING COMMISSION MEETING
April 7, 2014 7:00 P.M.**

Call to Order/Pledge of Allegiance:

- Meeting was called to order at 7:01 PM
- Pledge of Allegiance was recited.
- All were present with the exception of Geoff (excused)

Anyone Wishing to Speak to the Planning Commission: (3 min/person)

- Supervisor Benjamin brought up several items:
 1. Please look at our current Zoning Ordinance and “rezoning” requests. The PC might want to consider re-evaluating the Master Plan.
 2. Township Rezoning wouldn’t require the posting of sign ordinance
 3. We should also look at the Master Plan and see if there are places where “mixed use” parcels would be appropriate
 4. The Township Attorney has alerted the BOT about a change and she is no longer available on the first and third Monday’s of the month. Would the PC be willing to change their meeting dates to accommodate the Attorney?
 5. Milton Township needs to make sure that we protect “Agriculture.”

Approval of Agenda:

Motion: Karen made a motion to approve the agenda with changes noted below.
Seconded: Ron
Discussion:
Vote: All in Favor: 6 Nays: None
Motion passed

Approval of Previous Minutes:

Motion: Jeremy made a motion to approve the minutes from the 02-02-14 meeting as corrected.
Seconded: Ron
Discussion: No discussion
Vote: All in Favor: 6 Nays: None
Motion passed

Community Reports:

1. Zoning Administrator- 2 new home permits (Cambridge Hills and Beebe Road), 4 land division in process, 1 new house (not yet approved but in designed) and 2 accessory buildings.
2. Township Board Representative-Kelly gave his report which included the fact that we now have a 5 year park plan. Next Monday, the BOT will be interviewing for a new Zoning Administrator/Code Enforcement Officer. The Ordinance rezoning the property on Beebe road was approved by the BOT. 2014 Wages

were approved and stay the same for the PC for the next fiscal year. The budget for the Planning Commission was approved.

3. Zoning Board of Appeals Representative-Jeremy reported there was no meeting

Old Business:

1. Subcommittee working on New Zoning Ordinance - Update Report. The Zoning Ordinance is basically completed and Cori Bucher, Administrative Assistance, is in the process of editing and forwarding the document.

New Business:

1. Southwestern Michigan Planning Commission Discussion on walk and roll
 - a. Great Discussion on "Multi-Use Paths" and the importance of planning for the future.
2. Application for Rezoning of parcel # 14-070-015-026-50 located at 70833 Broderick Way by property owner Chris Hurd. Applicant seeks to rezone parcel from Agricultural Production to become Rural Residential (See attachment)

Motion: Motion made by Kelly to take the Application for Rezoning of parcel # 14-070-015-026-50 located at 70833 Broderick Way by property owner C. Hurd to a public hearing at the next Planning Commission Meeting, May 5th, 2014 at 7:00 PM. This Public hearing will gather Public input on rezoning the above parcel from Agricultural Production to Rural Residential.

Seconded: Ron

Discussion: Background study was done by the Planning Commission that looked specifically at the following items:

1. If the proposed rezoning is compatible with the goals and objectives of the Township Land Use Plan-**YES**
2. Impact of the proposed use to surrounding properties and developments-**MINIMAL**
3. The effect on public facilities and services-**NONE**
4. The relationship of the proposed project to the intent of Township Zoning Ordinance-**IN COMPLIANCE**

The applicant was present during the Planning Commission review to respond to any questions. Kelly requested the applicant work closely with the Zoning Administrator to ensure that all guidelines are met.

Motion passed after a roll call vote

Those voting "yes" were: Kelly, Kara, Jeremy, Karen, Ron, Richard

Those voting "no" were:

Those abstaining were:

Those absent were: Geoff

3. Discuss the approach to development and delivery of Planning Commission Annual report to Board of Trustees and Residents. Karen Shirk, our new member, of the Planning Commission has agreed to go back and review the minutes and draft the Annual Report for the next PC meeting.
4. Annual Discussion on Procedures. The bylaws were passed out and discussed
5. Planning Commission should consider suggestions from both the township Supervisor and the Cass County PC for a township originated rezoning of portions of Milton Township consistent with the Master Plan future land use map due to the recent volume of rezoning applications. Good Discussion and the PC has decided to revisit this topic again at the next PC meeting.
6. Discussion on change of meeting date to accommodate the attorney of record

Motion: Motion made by Ron to move our meeting from the 1st Monday of the month to the 1st Tuesday of the month starting in June 2014.

The meeting dates are as follows:

June 3, 2014	July 1, 2014
August 5, 2014	September 2, 2014
October 7, 2014	November 4, 2014
December 2, 2014	

Seconded: Jeremy

Discussion: No discussion

Vote: All in Favor: 6 Nays: None
Motion passed

Board Member Comments:

Announcements:

Adjournment:

Motion: Jeremy made a motion to adjourn the meeting
Seconded: Ron
Vote: All in Favor: 6 Nays: None
Motion passed

Meeting was adjourned at 9:32 PM

Minutes respectfully submitted by Kelly Sweeney