

# Milton Township

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## Agenda for Milton Township Planning Commission Meeting

Milton Township Hall - 32097 Bertrand St., Niles, MI

PLANNING COMMISSION MEETING

August 12<sup>th</sup>, 2013 7:00 P.M.

# FINAL

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### Planning Commission Members

Kara Boyles, Jeremy Clanton, Ron Jureziz, Richard Hebard, Geoff Klopenstine, Sandra Redman, Kelly Sweeney

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### Call to Order/Pledge of Allegiance: Meeting was called to order at 7:00 PM

- Pledge of Allegiance was recited.
- All were present.

### Anyone Wishing to Speak to the Planning Commission: (3 min/person)

No one from the public spoke.

### Approval of Agenda:

- Current agenda was approved.

### Approval of Previous Minutes:

#### July 1, 2013

Motion: Jeremy made a motion to approve the minutes as presented

Seconded: Ron

Discussion: No Corrections

Vote: All in Favor: 7                      Nays: None

**Motion passed**

#### July 29, 2013

Motion: Jeremy made a motion to approve the minutes as presented

Seconded: Geoff

Discussion: No Corrections

Vote: All in Favor: 7                      Nays: None

**Motion passed**

### Community Reports:

1. Zoning Administrator-gave his report and status update.
2. Township Board Representative-Kelly Sweeney gave his report and status update.
3. Zoning Board of Appeals Representative- ZBA appeal is scheduled for August 26<sup>th</sup>.

**Old Business:**

1. Zoning Ordinance Update-Sub-committee members: Richard, Ron and Kelly

Discussion: The subcommittee is about half-way through the Site Subdivision Ordinance and will complete at the next meeting. Future committee meetings will address other Chapters of the Zoning Ordinance.

2. Review of William-Works (Planner of Record) professional opinion regarding the "Rustic Rural Retreat" zoning ordinance request by "Roos Investments" in relation to the Milton Township Master Plan.

Discussion: The Planning Commission discussed the Rustic Rural Retreat. It was decided to have a sub-committee come back to the Planning Commission as a whole with recommendations. The sub-committee is Kelly, Sandra and Geoff.

**New Business:**

1. Review of Enbridge Site Plan

Discussion: Enbridge presented their plan for a "Valve Site." Mr. Johnson and Mr. Smith are the engineers for Enbridge and presented the in depth discussion on the project. The Planning Commission appreciated the discussion and the ability to ask questions. The PC had no suggestions to the site plan as submitted and they are free to move forward. There are no written plans etc. because this is "Critical Energy Infrastructure Information and is Exempt from FOIA disclosure by order of the Federal Energy Regulatory Commission."

2. PC member appointment / recommendation for ZBA member liaison from PC.

Motion: Richard made a motion to appoint Jeremy Clanton to represent the Planning Commission on the ZBA.

Seconded: Geoff

Discussion: No Comments

Vote: All in Favor: 7                      Nays: 0

**Motion passed**

3. Citizen Planner Training Opportunity for ALL planning commission members new and old.

Discussion: The PC feels that the Citizen Planner Training is important for all PC members to complete. To that end, Kelly is going to seek out Grant Opportunities (many thanks to Sue Kronewitter for the suggestion). Ron, Richard, Jeremy and Kelly are going to attend the September 18 -- October 30, 2013 and Sandra, Kara and Geoff are going to attend the online course. The total cost is estimated at \$2,300.

4. Planning Commission Review and Detailed discussion on 07/29/13 Training Workshop “Farmland and Rural Character Preservation”... proctored by William-Works. - NEXT STEPS.

Discussion: Here are the key points from the training session:

- a. Need to do something
- b. Buffer is Key
- c. Open Space as permitted uses
- d. Combine # 8 (Make Subdivision, Site Condos and Private Road developments special land uses) and #9 (Make Open Space Developments the permitted use and traditional subdivisions special land uses).
- e. Natural Feature Inventory
- f. “Drawbridge” mentality

Richard would like the PC to focus # 2, 8 and 9 from the Williams and Works session to move the process forward. Look at Rural Residential and Agricultural Districts (article 2 & 3) and be prepared to discuss at the next meeting.

5. Discussion on re-engagement of Master Plan PC Goal assignments, focus priorities, realistic steps and process to implement by PC members.

Discussion: See item # 4 this is an overlap

**Planning Commission Member Comments:**

**Announcements:**

1. August 19<sup>th</sup> Public Hearing on Site Condominium Development Ordinance at 6:30 PM
- 2.

**Adjournment:**

Motion: Kelly made a motion to adjourn the meeting  
Seconded: Ron seconded the motion  
Vote: All in Favor: 7 Nays: None  
Motion passed

Meeting was adjourned at 9:17 PM

Minutes respectfully submitted by Kelly Sweeney