

Milton Township

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Agenda for Milton Township Planning Commission Meeting

Milton Township Hall - 32097 Bertrand St., Niles, MI

PLANNING COMMISSION MEETING

July 1st, 2013 7:00 P.M.

Draft

Planning Commission Members

Kara Boyles, Jeremy Clanton, Ron Jureziz, Richard Hebard, Sandra Redman, Diane Shields, Kelly Sweeney

Call to Order/Pledge of Allegiance: Meeting was called to order at 7:01 PM

- Pledge of Allegiance was recited.
- All were present.

Anyone Wishing to Speak to the Planning Commission: (3 min/person)

No one from the public spoke.

Approval of Agenda:

- Current agenda was approved.

Approval of Previous Minutes:

June 3, 2013

Motion: Kelly made a motion to approve the minutes as presented

Seconded: Ron

Discussion: No Corrections

Vote: All in Favor: 7 Nays: None

Motion passed

June 17, 2013

Motion: Sandra made a motion to approve the minutes as presented

Seconded: Ron

Discussion: No Corrections

Vote: All in Favor: 7 Nays: None

Motion passed

Community Reports:

1. Zoning Administrator-gave his report and status update. 2 Site Plans were approved
2. Township Board Representative-Kelly Sweeney gave his report and status update.
 - a. Milton Township Parks and Recreation Plan and Process.

- b. Township Hall Building Update.
- c. Fireworks Display Permit.
- d. Hiring of Administrative Assistant.
- e. Annual Report from the PC was well received.

3. Zoning Board of Appeals Representative- Nothing to Report.

Old Business:

1. Zoning Ordinance Update-Sub-committee members: Richard, Ron and Kelly

Discussion: Finalized the Site Condominium Ordinance the committee is continuing to address other Chapters of the Zoning Ordinance.

2. Site Condominium Zoning Ordinance development: PC review of draft document by Zoning Ordinance Sub-committee.

Discussion: The Planning Commission discussed the Site Condominium Zoning Ordinance and is comfortable with the sub-committee moving forward with making the last little changes at their July 9th meeting and forwarding the changes to the PC for their comments via email so the Ordinance can be submitted to the Board of Trustees for their July 15th meeting.

3. Request to add “Rustic Rural Retreat” to the list of approved conditional use building types in the Rural Residential District. Request made in 06/25/13 correspondence by Abonmarche on behalf of a developer – “Roos Investments.”

Discussion: Abonmarche made a presentation on behalf of “Roos Investments” regarding their desire to have a conditional use added to the Rural Residential District. The PC discussed the issue about Rural Residential District, the change and the Master Plan. The PC has recommended the Chair contact our Planner of Record, Williams and Works, for their feedback on page 71 & 72.

Motion: Ron made a motion to table the “Zoning Ordinance Amendment” request presented pending receipt of information from Williams and works and how this correspondence with the master plan in regards to conditional commercial rezoning for this project.

Seconded: Jeremy

Discussion: No Comments

Vote: All in Favor: 6

Nays: 1 (Sweeney)

Motion passed

New Business:

1. None

Planning Commission Member Comments:

Motion: Ron made a motion to amend the Planning Commission Bylaws to state “
Section 4: Officers

A. **Selection and tenure**

be changed to read “ at the first regular meeting of January each year, the
planning commission shall select from its membership a chairperson, vice
chairperson and secretary....

Seconded: Jeremy

Discussion: No Comments

Vote: All in Favor: 7 Nays: None

Motion passed

Motion: Ron made a motion to extend the current Officers positions through December,
2013

Seconded: Kara

Discussion: No Comments

Vote: All in Favor: 7 Nays: None

Motion passed

Announcements:

1. Training meeting is scheduled for July 29, 2013. Meeting will be cancelled if the “White Paper” isn’t received by July 15, 2013.
- 2.

Adjournment:

Motion: Ron made a motion to adjourn the meeting

Seconded: Diane seconded the motion

Vote: All in Favor: 7 Nays: None

Motion passed

Meeting was adjourned at 9:03 PM

Minutes respectfully submitted by Kelly Sweeney